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LICENSING COMMITTEE

Date: Tuesday, 9 December 2025

Time: 2.00pm,

Location: Council Chamber

Contact: Gemma O'Donnell (01438) 242216

committees@stevenage.gov.uk

Members: Councillors: Lin Martin-Haugh (Chair), Lloyd Briscoe, Peter Clark, Coleen DeFreitas, Alistair Gordon, Lynda Guy, Robin Parker CC, Claire Parris, Ellie Plater, Tom Plater, Ceara Roopchand, Lorraine Rossati, Carolina Veres and Tom Wren

AGENDA

PART 1

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

2. MINUTES OF PREVIOUS MEETING

To approve as a correct record of the minutes of the previous meeting held on 22 October 2025.

3 – 8

3. APPLICATIONS FOR FOUR TEMPORARY EVENT NOTICES AT THE ROYAL OAK PUB, STEVENAGE SG1 3RA

To determine four Temporary Event Notices applied for by the Tenant of The Royal Oak PH, 24 Walkern Road, Stevenage.

9 – 102

4. URGENT PART I BUSINESS

To consider any Part I business accepted by the Chair as urgent.

5. EXCLUSION OF PUBLIC AND PRESS

To consider the following motions –

1. That under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in paragraphs 1 – 7 of Part 1 of Schedule 12A of the Act as amended by Local Government (Access to Information) (Variation) Order 2006.

2. That Members consider the reasons for the following reports being in Part II and determine whether or not maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

6. URGENT PART II BUSINESS

To consider any Part II business accepted by the Chair as urgent.

Agenda Published 04/12/25

STEVENAGE BOROUGH COUNCIL

LICENSING COMMITTEE MINUTES

Date: Wednesday, 22 October 2025

Time: 2.00pm

Place: Council Chamber

Present: Councillors: Lin Martin-Haugh (Chair), Alistair Gordon, Lynda Guy, Claire Parris and Loraine Rossati

Start / End Time: Start Time: 2.00pm
End Time: 3.45pm

1 APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

Apologies for absence were received from Councillors Lloyd Briscoe, Peter Clark, Coleen De Freitas, Robin Parker, Ellie Plater, Tom Plater, Ceara Roopchand, Carolina Veres and Tom Wren.

There were no declarations of interest.

2 MINUTES OF THE PREVIOUS MEETING

It was **RESOLVED** that the Minutes of the meeting of the Licensing Committee held on 19 December 2024 be agreed as a correct record and signed by the Chair.

3 LICENSING HEARINGS - PROCEDURES

It was **RESOLVED** that the Terms of Reference be noted.

4 APPLICATION TO VARY A PREMISES LICENCE - RITTYS PLACE, 6 BAKER STREET, STEVENAGE, SG1 3AL

The Committee considered an application for a variation to the Premises Licence for Rittys Place, 6 Baker Street, Stevenage, SG1 3AL.

The Council's Licensing Officer presented a report to the Committee outlining the application. The Licensing Officer advised that:

1) the provision of recorded music be amended from 07:00hrs to 23:00 hrs Monday to Sunday to 12:00-00:00 Monday to Sunday.

2) To replace Annex 2, Condition 5 "Music played at the Premises will be for background purposes only" with the following two conditions:

- a. Music shall be played at a level, so it does not cause a nuisance to the nearest noise sensitive Premises.
 - b. All doors and windows shall remain closed during regulated entertainment except for access and egress.
- 3) To allow for the sale of alcohol for consumption both on and off Premises.
- 4) To amend the opening times from 07:00-00:00 Monday-Friday to 12:00 – 00:00hrs Monday to Friday.
- 5) The provision of late-night refreshment (the provision of hot food and drink provided between the hours of 11pm and 5am) to change from being provided inside the Premises to both inside and outside for the purpose of delivery.

It was noted that the application was accepted by the Council as valid and duly made on 29 August 2025.

Representations had been received by Environmental Health, acting as the Responsible Authority, in relation to the Licencing Objectives. The Committee noted that the Council had facilitated mediation between the Applicant and the objectors. This resulted in the withdrawal of all but three public objections following the agreement of additional conditions with the Applicant.

The Environmental Health Officer confirmed that its representation had also been withdrawn after an additional condition was agreed with the applicant.

The Chair invited questions from all parties to the Licensing Officer regarding the contents of the report.

A question was raised regarding the nearest noise sensitive Premises. It was noted that the nearest residential properties were located on Grove Road. The Licensing Officer noted that the three remaining objections were residents from this location.

In response to a query, the Licensing Officer confirmed that other nearby premises operated under similar licences, although those serving food before 23:00 hours did not require one. It was further confirmed that the Council had not undertaken a noise impact assessment in relation to this Application.

A question was raised regarding the proposed restriction on deliveries to 22:00 hours, when other businesses locally operated later. The Licencing Officer explained that after considering the review, the applicant could apply variation until 23:00 hours.

Members questioned if there had been any evidence of Anti-Social Behaviour (ASB) in the area. The Licensing Officer stated there was no recent evidence of such issues, though one objector had provided Police reference numbers from over five years ago which had since been archived by the Police.

Members sought clarification regarding the sale of alcohol. It was noted that off-site

sales would be permitted, but was restricted to be supplied with a meal or takeaway only, in line with the agreed conditions.

The Chair invited the Applicant and Environmental Health to raise any questions to the Licensing Officer regarding their report. There were none.

The Chair then invited Environmental Health to present their case.

The Environmental Health Officer confirmed that their attendance was solely to answer any Committee questions, and reiterated that Environmental Health's concerns had been resolved through an amended condition agreed with the Applicant.

The Chair invited all parties ask questions to the Environmental Health Officer.

A question was raised regarding the background music, and if Environmental Health had recorded the noise levels from the Premises. In response, the Officer advised that it was not considered cost effective to do so, and that a noise limiter would have been ineffective for background music. It was further confirmed that incidental music played before 23:00 hours was exempt from licensing requirements but could still be addressed under other legislation if necessary.

The Environmental Health Officer explained the definition of public nuisance and having assessed the Premises, nearby dwellings, and proposed sound levels, concluded that it was unlikely the operation would give rise to a public nuisance.

The Chair then invited the Premises Licence Holder and their representative to present their case.

Mr Lavery spoke on behalf of the Applicant, addressing the Committee. The representative explained that the Premises operated as a restaurant showcasing Caribbean food and culture, creating a positive environment within the community.

Mr Lavery expressed that there had been no formal incidents of ASB or criminal activity linked to the Premises. It was noted that the Applicant had previously given evidence to support the Police in relation to an incident which originating from another venue, demonstrating his commitment to community engagement.

Mr Lavery then introduced the Applicant, Mr Moulton to address the Committee. Mr Moulton outlined his intention to further develop his business. The Applicant emphasised that the focus of the Premises was to provide a welcoming space for food and socialising rather than to generate noise.

Mr Moulton informed the Committee that he had over twenty years' experience in the security industry and around thirty years' experience working with young people. He reiterated his commitment to operating responsibly and had invited Members to visit the Premises to view the artwork and experience the restaurants atmosphere.

The Applicant noted that there had been no complaints or incidents of ASB associated with the Premises, and assured the Committee that he had no intention

of causing any disturbance or nuisance.

The Chair invited all parties to ask questions to the Premises Licence Holder and their representative.

A question was raised as to whether any residents had approached him in relation to the application. The Premises Licence Holder confirmed that one resident had been raising concerns about noise levels over several years. He explained that he had visited the resident's property in an effort to address the issue, but had been unable to hear any noise at that time. It was noted that the Premises currently closed at 22:00 hours, and therefore any disturbance was unlikely to have originated from the business after this time.

The Chair invited all parties to sum up.

The Environmental Health Officer confirmed that the application carried some potential risk, however the mediation process had resulted in the inclusion of appropriate conditions which effectively mitigated that risk. It was further noted that, should the licence be granted and any issues subsequently arise, established procedures were in place to address and resolve such matters.

The Applicant did not provide a summary.

It was **RESOLVED** that the premises licence would be granted with modifications.

REASON FOR DECISION

The Committee took careful account of all the written and oral representations, the Licensing Objectives, the Council's Licensing Policy and the statutory guidance.

It was noted that Environmental Health had initially raised concerns regarding potential noise issues, but confirmed these had been resolved through an amended condition agreed with the Applicant.

Three objections from local residents were noted primarily relating to noise, however the Committee observed that the objectors were not present to provide further evidence or to respond to questions.

The Committee acknowledged that the Premises was situated in an area with several other licensed venues and was not satisfied that any reported issues could be attributed solely to this Premises. No recent complaints had been received by the Council or Environmental Health.

The Committee also noted that the Licensing Authority did not operate a cumulative impact policy.

The Applicant confirmed that music would remain incidental to the food offering and expressed a commitment to maintaining good relations with neighbouring residents. The Committee was satisfied that any future issues could be addressed through existing enforcement powers.

Having considered all relevant matters, the Committee resolved to grant the Application with modifications, incorporating the additional conditions offered by the Applicant, as it was satisfied that the Licensing Objectives would not be undermined.

5 **URGENT PART I BUSINESS**

There was no Urgent Part I Business.

6 **EXCLUSION OF PUBLIC AND PRESS**

It was **RESOLVED**:

1. That under Section 100A of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in Paragraphs 1 – 7 of Part 1 of Schedule 12A of the Act as amended by Local Government (Access to Information) (Variation) Order 2006.

2. That the reasons for the following reports being in Part II were accepted, and that the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

7 **URGENT PART II BUSINESS**

There was no Urgent Part II Business.

CHAIR

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Part 1 – Release to Press



Agenda item:

Meeting	Licensing Committee
Portfolio Area	Communities, Community Safety and Equalities
Date	9 th December 2025

APPLICATIONS FOR FOUR TEMPORARY EVENT NOTICES AT THE ROYAL OAK PUB, STEVENAGE SG1 3RA.

Authors	Mary O'Sullivan Ext. 2724
Lead Officers	Julie Dwan Ext. 2493
Contact Officer	Mary O'Sullivan Ext. 2724

1 PURPOSE

To determine four Temporary Event Notices applied for by the Tenant of The Royal Oak PH, 24 Walkern Road, Stevenage.

1.1 In reaching its decision, the Committee must have regard to its obligation to promote the four licensing objectives:

- The prevention of crime and disorder
- Public safety
- The prevention of public nuisance
- The protection of children from harm

Matters which do not relate to the four licensing objectives must be disregarded.

2 RECOMMENDATIONS

- 2.1 That the Committee reviews the evidence submitted within the representations submitted by the responsible authorities and applicant (and/or representatives) and determines what action should be taken in respect of the four applications for temporary event notices.
- 2.2 That the Committee considers all evidence submitted within the representations, as well that provided by the applicant and/or their representatives, in order to determine the appropriate course of action in relation to this application. Following its assessment, the Committee may decide to:
- allow the licensable activities to proceed as set out in the notices.
 - to impose one or more of the existing licence conditions on the Temporary event Notices (TENs), insofar as those conditions are not inconsistent with the proposed events; or
 - conclude that the events would undermine the licensing objectives and therefore should not take place, in which case a counter notice may be issued. **A copy of the current Premises Licence and Plan are attached at Appendix 1**

3 SUMMARY OF APPLICATION

- 3.1 This report details four Temporary Event Notices (TENs) submitted by Mr. Paul Gould, tenant of The Royal Oak PH, located at 24 Walkern Road, Stevenage, which were duly processed by the licensing authority on 26th November 2025. The first of these notices pertains to a proposed event described as a "Live band in the main bar of the premises," scheduled for 19:00hrs on Friday, 12th December 2025, until 01:00 on Saturday, 13th December 2025. This event is intended to accommodate a maximum of 110 persons and requires authorisation for the sale of alcohol for consumption both on and off the premises, the provision of regulated entertainment, and the provision of late-night refreshments. **A full copy of the aforementioned TEN is attached at Appendix 2**
- 3.2 The second Temporary Event Notice (TEN) has been submitted for a proposed event described as a "Live band in the main bar of the premises and sports bar," scheduled to take place from 19:00 hrs on Friday, 19th December 2025, until 01:00 hrs on Saturday, 20th December 2025. This application seeks authorisation for the same licensable activities as the first notice: the sale of alcohol for consumption both on and off the premises, the provision of regulated entertainment, and the provision of late night refreshments. The maximum number of persons expected to be on the premises for this event is stated as 110. **A full copy of this TEN is attached at Appendix 3**
- 3.3 The third Temporary Event Notice (TEN) application submitted for the premises outlines a "Live band in the main bar of the premises and sports bar" event scheduled to take place from 19:00hrs on Friday, 26th December 2025,

concluding at 01:00 hrs on Saturday, 27th December 2025. The applicant proposes a maximum capacity of 110 attendees. The intended licensable activities for this specific event mirror those applied for in the previous two notices, encompassing the sale of alcohol (for consumption both on and off the premises), the provision of regulated entertainment, and the provision of late-night refreshments. A copy of this TEN is attached at **Appendix 4**

- 3.4 The fourth Temporary Event Notice (TEN) has been submitted for an event scheduled to take place on Wednesday, 31st December 2025, starting at 19:00 hrs and ending at 01:00 hrs on Thursday, 1st January 2026. The proposed event, described as a "Live band in the main bar of the premises and sports bar," The maximum number of persons expected to be on the premises for this event is 110 persons. The licensable activities sought under this notice include the sale of alcohol for consumption both on and off the premises, the provision of regulated entertainment, and the provision of late-night refreshments. A copy of this **TEN is attached at Appendix 5**

4 BACKGROUND INFORMATION

- 4.1 The Royal Oak PH was built in 1866 and is situated in Walkern Road, Stevenage, **A Location Map is attached at Appendix 6.** The premises has a long regulatory history concerning noise complaints, resulting in ongoing engagement between the local authority, environmental health, the tenant and the premises licence holder, Details of which are outlined in the supporting evidence provided by Environmental Health. This is attached at **Appendix 7, A to E.**
- 4.2 On 10th January 2024 a Stevenage Borough Council Environmental Health Officer served a noise abatement notice to the then DPS Karl Crunkhurn, and the occupier of the premises under Section 79.(1)(g) of the Environmental protection act 1990.
- 4.3 A Minor Variation to the Premises Licence was granted to the licence holder, McMullen & Sons Ltd, on 17 November 2025. The variation was approved following an application submitted by the licence holder to voluntarily add and amend specific conditions to the premises licence. The intention behind the variation was to address reports of noise nuisance from local residents and to introduce additional measures aimed at managing noise nuisance more effectively. These changes were proposed in alignment with the licensing objective, prevention of public nuisance, and was a result of proactive engagement with both the Licensing Authority and Environmental Health. This variation was granted on 17 November 2025.

5 RESPONSIBLE AUTHORITIES

- 5.1 Objection was received from environmental health for all four TENs under the licensing objective of prevention of public nuisance. A copy of the objection is Attached at **Appendix 8 -11.**

5.2 In summary environmental health's core concern is that granting the TENs would disapply the existing public nuisance safeguards under the Premises licence. This is further supported by the fact that the licence holder recently sought to impose tighter controls relating to noise indicating recognition of existing issues relating to noise nuisance.

5.3 No objections were received from Police in respect of all four TEN applications.

6 IMPLICATIONS

6.1 Financial Implications

6.1.1 Whilst the application for a TEN itself has a relatively low fee (£21 per notice), the process of responding to an objection can lead to increased costs to the Council, e.g. administration and legal costs.

6.1.2 If the objection results in the event being prevented or delayed, this can lead to significant financial losses. The event organiser may have already made commitments for staffing, equipment rental/booking of entertainment, marketing, and ticket sales. Depending on the type of event, the cancellation could result in lost revenue and potentially damage the reputation of the organiser

6.2 Legal Implications

6.2.1 Local authorities can only object to a TEN on specific, legally defined grounds, as outlined in the Licensing Act 2003. The grounds for objection are limited to:

- **Public Nuisance:** The event could result in noise, disturbance, or other impacts that affect local residents or businesses.
- **Public Safety:** The event may pose a risk to the safety of attendees, staff, or the general public.
- **Protection of Children from Harm:** The event may involve activities that are unsuitable for children or that could put them at risk.
- **Prevention of Crime and Disorder:** There may be concerns about the event facilitating illegal activities or public order issues.

6.2.2 A local authority must demonstrate that it has a reasonable belief that one or more of these criteria will be violated if the event proceeds as applied for. The council's objection must be evidence-based, not simply subjective or arbitrary. If the objection is not based on these legal grounds, it could be legally challenged.

6.2.3 The Licensing Act 2003 states that only the licensing authority can impose conditions to a TEN from the existing conditions on the premises licence or club premises certificate at the venue. The licensing authority can only do so:

- if the police or Environmental Health have objected to the TEN;

- if that objection has not been withdrawn;
 - if there is a licence or certificate in relation to at least a part of the premises in respect of which the TEN is given;
 - and if the licensing authority considers it appropriate for the promotion of the licensing objectives to impose one or more conditions. The conditions must be notified to the premises user on the form prescribed by regulations.
- 6.2.5 Should the Committee decide that the event should not go ahead, a counter notice must be issued
- 6.2.6 The committee must under Section 106A (3) notify the premises user and provide a notice to each relevant party.
- 6.2.7 An applicant has the right to appeal the decision of the Licensing Committee should they issue a counter notice in response to an objection from police or environmental health.

6.3 Policy Implications

There are no policy implications.

6.4 Equalities and Diversity Implications

- 6.4.1 Any decision by the Committee is based on evidence before it at the meeting; there are no equalities and diversity implications.

7 BACKGROUND DOCUMENTS

BD1 [Licensing Act 2003](#) (Section 100 – 106)

BD2 [Revised guidance issued under section 182 of the Licensing Act 2003 \(November 2025\) \(accessible version\) - GOV.UK](#) (Section 7)

BD3 <https://www.stevenage.gov.uk/documents/licensing/statement-of-licensing-policy-2025-2030.pdf>

8 APPENDICES

- 1 Premises Licence and Plan
- 2 Temporary Event Notice for 12th December 2025
- 3 Temporary Event Notice for 19th December 2025
4. Temporary Event Notice for 26th December 2025
5. Temporary Event Notice for 31st January 2026
6. Royal Oak Location Map
7. Supporting Evidence pack
- A. Environmental Health Officer Investigation Summary Apr-May 2023
- B. Noise Abatement Notice to Occupier 10.01.24

- C. Noise Abatement Notice to Named Person 10.01.24
- D. Noise Abatement Order to Tenant at a different Venue 26.09.17
- E. Anti-Social Behaviour Log 20th, 27th Nov and 1st Dec
- 8. Environmental Health Representation Form- TEN 12th December 2025
- 9. Environmental Health Representation Form – TEN 19th December 2025
- 10. Environmental Health Representation Form – TEN 26th December 2025
- 11. Environmental Health Representation Form – TEN 31st December 2025

WALKERN ROAD





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LICENSING ACT 2003 PREMISES LICENCE

SBCL0076

LICENSING AUTHORITY



Daneshill House
Danestrete
Stevenage
Herts
SG1 1HN

Part 1 – Premises Details

Royal Oak PH
24 Walkern Road
Stevenage
Herts
SG1 3RA
Telephone Number:

Where the Licence is time limited the dates: - 31 December 9999

Licensable Activities authorised by the licence:

B - Exhibition of Films
C - Indoor Sporting Events
E - Performance of Live Music
F - Playing Recorded Music
G - Performance of Dance
H - Anything Similar falling within E,F or G
I - Late Night Refreshment
J - Sale of Alcohol

The times the licence authorises the carrying out of licensable activities:

B - Exhibition of Films (Indoors)

	From:	To:
Sunday-Thursday	10:00	00:00
Friday-Saturday	10:00	01:00

C - Indoor Sporting Events

	From:	To:
Sunday-Thursday	10:00	00:00
Friday-Saturday	10:00	01:00

E - Performance of Live Music (Indoors)			
	From:	To:	
Sunday-Thursday	10:00	23:00	
Friday-Saturday	10:00	00:00	
F - Playing Recorded Music (Indoors)			
	From:	To:	
Sunday-Thursday	10:00	23:00	
Friday-Saturday	10:00	00:00	
G - Performance of Dance (Indoors)			
	From:	To:	
Sunday-Thursday	10:00	23:00	
Friday-Saturday	10:00	00:00	
H - Anything Similar falling within E,F or G (Indoors)			
	From:	To:	
Sunday-Thursday	10:00	23:00	
Friday-Saturday	10:00	00:00	
I - Late Night Refreshment (Indoors)			
	From:	To:	
Sunday-Thursday	23:00	00:00	
Friday-Saturday	23:00	01:00	
New Years Eve	23:00	05:00	
New Years Day	23:00	00:00	To 01:00 If On Friday Or Saturday
J - Sale of Alcohol (Alcohol is supplied for consumption both on and off the Premises)			
	From:	To:	
Sunday-Thursday	10:00	23:30	
Friday-Saturday	10:00	00:30	
New Years Eve	10:00	00:00	
New Years Day	00:01	23:30	To 00:30 If On Friday Or Saturday
The opening hours of the premises: From: To:			
Monday - Sunday	10:00	23:00	
Sunday-Thursday	10:00	00:00	
Friday-Saturday	10:00	01:00	
New Years Eve	10:00	00:00	
New Years Day	00:01	00:00	
New Years Eve	10.00	00.00	
New Years Day (NYD)	00.01	00.00	to 01:00 if on Friday or Saturday
Patio/Outside seating area (See Annex 2 Condition 10)			

Where the licence authorises supplies of alcohol whether these are on and /or off supplies:

Alcohol is supplied for consumption both on and off the Premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

McMullen & Sons Ltd
26 Old Cross, Hertford, Hertfordshire, SG14 1RD,

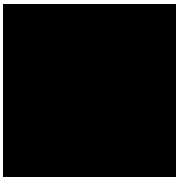
01992 584911
sgill@mcmullens.co.uk

Registered number of holder, for example company number, charity number (where applicable)

McMullen & Sons Ltd

51456

Name address and telephone number of designated premises supervisor where the premises licence authorises the supply of alcohol:



Personal Licence number and issuing authority of Personal Licence held by Designated Premises Supervisor (where the premises authorises for the supply of alcohol):

Personal Licence Number: [REDACTED]
Licensing Authority: Horsham

ANNEX 1 – MANDATORY CONDITIONS

1. No supply of alcohol may be made under the premises licence –
 - (a) at a time when there is no designated premises supervisor in respect of the premises licence, or
 - (b) at a time when the designated premises supervisor does not hold a personal licence or his personal licence is suspended.
2. Every supply of alcohol under the premises licence must be made or authorised by a person who holds a personal licence.
3. (1) The responsible person must ensure that staff on relevant premises do not carry out, arrange or participate in any irresponsible promotions in relation to the premises.

(2) In this paragraph, an irresponsible promotion means any one or more of the following activities, or substantially similar activities, carried on for the purpose of encouraging the sale or supply of alcohol for consumption on the premises—
 - (a) games or other activities which require or encourage, or are designed to require or encourage, individuals to—
 - (i) drink a quantity of alcohol within a time limit (other than to drink alcohol sold or supplied on the premises before the cessation of the period in which the responsible person is authorised to sell or supply alcohol), or
 - (ii) drink as much alcohol as possible (whether within a time limit or otherwise);
 - (b) provision of unlimited or unspecified quantities of alcohol free or for a fixed or discounted fee to the public or to a group defined by a particular characteristic in a manner which carries a significant risk of undermining a licensing objective;
 - (c) provision of free or discounted alcohol or any other thing as a prize to encourage or reward the purchase and consumption of alcohol over a period of 24 hours or less in a manner which carries a significant risk of undermining a licensing objective;
 - (d) selling or supplying alcohol in association with promotional posters or flyers on, or in the vicinity of, the premises which can reasonably be considered to condone, encourage or glamorise anti-social behaviour or to refer to the effects of drunkenness in any favourable manner;
 - (e) dispensing alcohol directly by one person into the mouth of another (other than where that other person is unable to drink without assistance by reason of disability).
4. The responsible person must ensure that free potable water is provided on request to customers where it is reasonably available.
5. (1) The premises licence holder or club premises certificate holder must ensure that an age verification policy is adopted in respect of the premises in relation to the sale or supply of alcohol.

(2) The designated premises supervisor in relation to the premises licence must ensure that the supply of alcohol at the premises is carried on in accordance with the age verification policy.

(3) The policy must require individuals who appear to the responsible person to be under 18 years of age (or such older age as may be specified in the policy) to produce on request, before being served alcohol, identification bearing their photograph, date of birth and either—
 - (a) a holographic mark, or
 - (b) an ultraviolet feature.
6. The responsible person must ensure that—
 - (a) where any of the following alcoholic drinks is sold or supplied for consumption on the premises (other than alcoholic drinks sold or supplied having been made up in advance ready for sale or supply in a securely closed container) it is available to customers in the following measures—
 - (i) beer or cider: ½ pint;
 - (ii) gin, rum, vodka or whisky: 25 ml or 35 ml; and

(iii) still wine in a glass: 125 ml;

- (b) these measures are displayed in a menu, price list or other printed material which is available to customers on the premises; and
- (c) where a customer does not in relation to a sale of alcohol specify the quantity of alcohol to be sold, the customer is made aware that these measures are available.

7. A relevant person shall ensure that no alcohol is sold or supplied for consumption on or off the premises for a price which is less than the permitted price.

For the purposes of this condition -

- (a) "duty" is to be construed in accordance with the Alcoholic Liquor Duties Act 1979;
- (b) "permitted price" is the price found by applying the formula –

$$P = D + (D \times V)$$

where -

- (i) P is the permitted price,
 - (ii) D is the amount of duty chargeable in relation to the alcohol as if the duty were charged on the date of the sale or supply of the alcohol, and
 - (iii) V is the rate of value added tax chargeable in relation to the alcohol as if the value added tax were charged on the date of the sale or supply of the alcohol;
- (c) "relevant person" means, in relation to premises in respect of which there is in force a premises licence -
 - (i) the holder of the premises licence,
 - (ii) the designated premises supervisor (if any) in respect of such a licence, or
 - (iii) the personal licence holder who makes or authorises a supply of alcohol under such a licence;
 - (d) "relevant person" means, in relation to premises in respect of which there is in force a club premises certificate, any member or officer of the club present on the premises in a capacity which enables the member or officer to prevent the supply in question; and
 - (e) "value added tax" means value added tax charged in accordance with the Value Added Tax Act 1994.

8. Where the permitted price would (apart from this paragraph) not be a whole number of pennies, the price given by that sub-paragraph shall be taken to be the price actually given by that sub-paragraph rounded up to the nearest penny.

9. (1) Sub-paragraph (2) applies where the permitted price on a day ("the first day") would be different from the permitted price on the next day ("the second day") as a result of a change to the rate of duty or value added tax.

(2) The permitted price which would apply on the first day applies to sales or supplies of alcohol which take place before the expiry of the period of 14 days beginning on the second day.

10. Exhibition of Films –

The admission of children under 18 to any film exhibition must be restricted in accordance with any recommendation made by the film classification body specified in Section 4. Video Recordings Act 1984 unless the licensing authority notifies the holder of his premises licence that recommendations made by the licensing authority must be followed instead.

ANNEX 2 – CONDITIONS CONSISTENT WITH THE OPERATING SCHEDULE

- 1) When the licensed premises are being used for the purpose of public dancing, music and other public entertainment of the like kind:
 - a) the maximum number of persons to be allowed at any one time in the premises shall not exceed 130 persons;
 - b) During Public Entertainments, both the front entrance and car park elevation entrance inner lobby door, shall remain closed but unlocked and usable as a fire escape.
 - c) During Public Entertainments, both the external exit/entrance doors to the front entrance and car park elevation entrances, shall be allowed to return to the fully closed position when not being used.
 - d) The rear fire escape route, (via the female toilets) doors shall be maintained in a closed position but not locked and shall not be held back or fastened in an open position.
 - e) Noise or vibration shall not emanate from the premises so as to cause a public nuisance.
 - f) All musical equipment used at events where there is amplified, recorded and live music shall be routed through the sound limiter device and only via the four dedicated and clearly marked stage power sockets. The sound limiter device shall be set to a level which will not cause a public noise nuisance to the noise sensitive receptors.
 - g) The maximum internal sound pressure level permitted by the sound limiter device must be agreed with Stevenage Borough Council's Environmental Health Officers and set with their supervision by the operating tenant/manager.
 - h) The setting of the sound limiter device must be followed by a sound limiter calibration certificate which must demonstrate the calibration methodology and agreed total music sound pressure along with maximum sound pressure at low frequencies in the range between 63Hz and 250Hz.
 - i) The sound limiter device calibration certificate must be approved by the Licensing Authority and the sound limiter device must operate according to the approved certificate at all times.
 - j) the operational panel of the noise limiter device shall be secured to the satisfaction of the Environmental Health Officer or Licensing Officer of Stevenage Borough Council. The keys or the password securing the access to the sound limiter device's operational panel must only be held or known by a responsible person nominated by the licensee and shall not be accessed by any other person. The limiter shall not be altered without prior agreement of the Licensing Authority.
 - k) The noise limiter control sockets must be clearly visible from the adjacent bar area and not be obstructed in any way.
 - l) The window acoustic infills shall be installed to the flat window nearest to the stage and also the bay window nearest to the stage at all times during events involving amplified, live and recorded music as outlined in the acoustic certificate dated 5th February 2024.
 - m) During Public Entertainment the management of the premises shall ensure that the windows in the lounge bar area and the windows in the toilets accessible via the stage area remain closed, ventilation is to be provided via the extract ventilation system.
 - n) Where patrons congregate outside after 21:00hrs, a member of staff shall be situated outside until the area is empty of patrons and maintain order and control noise at all times.
- 2) Disruptive customers, known drug users/dealers entering the premises will be refused service and will be asked to leave.
- 3) There will be no serving of drunks.
- 4) The premises will always have a range of soft drinks on sale.
- 5) The premises licence holder will ensure all bar staff are trained in relation to the legislation relating to the sale of alcohol to drunken persons.
- 6) The pub will be a member of local Pubwatch scheme.
- 7) The DPS or his/her deputies will ensure that tables are cleared of glassware regularly and will monitor customers to ensure glasses/bottles are not taken from the premises.

8) No music shall be played in or transmitted to any outside area.

9) Children under 18 years will not be allowed into the premises after 22:00hrs.

10) Except for patrons leaving the premises temporarily to smoke, the external areas shall close at 22:00hrs. Patrons leaving the premises temporarily to smoke after 22:00hrs shall not be permitted to take drinks outside with them, and shall only be permitted to smoke in the 'Seating Area' or 'Smoking Area' on plan 543_L02 C. Adequate notices shall be displayed in appropriate locations to ensure that this information is brought to the attention of patrons.

11) Notices shall be prominently displayed at any area used for smoking, requesting patrons to respect the needs of local residents and use the area quietly.

12) No collections of waste or recycling materials (including bottles) from the premises shall take place between 23.00 and 07.00 hours on the following day.

ANNEX 3 – CONDITIONS ATTACHED AFTER A HEARING

1) Between Sundays and Thursdays (inclusive) the following hours shall apply:

- live and recorded music to cease at 23.00 hours
- supply of alcohol to cease at 23.30 hours
- premises to close at midnight

2) Fridays and Saturdays the following hours shall apply:

- live and recorded music to cease at midnight
- supply of alcohol to cease at 00.30 hours
- premises to close at 01.00 hours

3) The Designated Premises Supervisor shall post notices at all exits reminding customers to respect the neighbours and leave the premises promptly and quietly.

4) The Designated Premises Supervisor shall encourage patrons to leave the car park within 15 minutes of closing time.

5) The patio/outside seating area will be closed to customers at 22.00 hours every night.

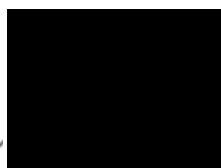
6) Records of any complaints, incidents and meetings in relation to the four licensing objectives made by local residents/neighbours shall be kept by the applicant for a period of 6 years, and shall be made available at all times for inspection by Licensing Officers.

ANNEX 4 – AUTHORISED PLANS

One Plan attached:

DWG No: 543_L02 Revision: C

Dated: August 2023



Alex Robinson
Assistant Director, Planning & Regulation

Date: 17th November 2025



Daneshill House
Danestrete
Stevenage
Herts
SG1 1HN

Part 1 – Premises Details

Royal Oak PH
24 Walkern Road
Stevenage
Herts
SG1 3RA

Telephone Number:

Where the Licence is time limited the dates: - 31 December 9999

Licensable Activities authorised by the licence:

B - Exhibition of Films
C - Indoor Sporting Events
E - Performance of Live Music
F - Playing Recorded Music
G - Performance of Dance
H - Anything Similar falling within E,F or G
I - Late Night Refreshment
J - Sale of Alcohol

The times the licence authorises the carrying out of licensable activities:

B - Exhibition of Films (Indoors)

	From:	To:
Sunday-Thursday	10:00	00:00
Friday-Saturday	10:00	01:00

C - Indoor Sporting Events

	From:	To:
Sunday-Thursday	10:00	00:00
Friday-Saturday	10:00	01:00

E - Performance of Live Music (Indoors)			
	From:	To:	
Sunday-Thursday	10:00	23:00	
Friday-Saturday	10:00	00:00	
F - Playing Recorded Music (Indoors)			
	From:	To:	
Sunday-Thursday	10:00	23:00	
Friday-Saturday	10:00	00:00	
G - Performance of Dance (Indoors)			
	From:	To:	
Sunday-Thursday	10:00	23:00	
Friday-Saturday	10:00	00:00	
H - Anything Similar falling within E,F or G (Indoors)			
	From:	To:	
Sunday-Thursday	10:00	23:00	
Friday-Saturday	10:00	00:00	
I - Late Night Refreshment (Indoors)			
	From:	To:	
Sunday-Thursday	23:00	00:00	
Friday-Saturday	23:00	01:00	
New Years Eve	23:00	05:00	
New Years Day	23:00	00:00	To 01:00 If On Friday Or Saturday
J - Sale of Alcohol (Alcohol is supplied for consumption both on and off the Premises)			
	From:	To:	
Sunday-Thursday	10:00	23:30	
Friday-Saturday	10:00	00:30	
New Years Eve	10:00	00:00	
New Years Day	00:01	23:30	To 00:30 If On Friday Or Saturday
The opening hours of the premises: From: To:			
Monday - Sunday	10:00	23:00	
Sunday-Thursday	10:00	00:00	
Friday-Saturday	10:00	01:00	
New Years Eve	10:00	00:00	
New Years Day	00:01	00:00	
New Years Eve	10.00	00.00	
New Years Day (NYD)	00.01	00.00	to 01:00 if on Friday or Saturday
Patio/Outside seating area (See Annex 2 Condition 10)			

Where the licence authorises supplies of alcohol whether these are on and/or off supplies:

Alcohol is supplied for consumption both on and off the Premises

Part 2

Name, (registered) address, telephone number and email (where relevant) of holder of premises licence:

McMullen & Sons Ltd
26 Old Cross, Hertford, Hertfordshire, SG14 1RD,

01992 584911
sgill@mcmullens.co.uk

Registered number of holder, for example company number, charity number (where applicable)

McMullen & Sons Ltd

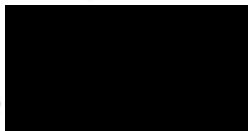
51456

Name of designated premises supervisor where the premises licence authorises the supply of alcohol:

Paul Gould

State whether access to the premises by children is restricted or prohibited:

Restricted by virtue of the Licensing Act 2003



Alex Robinson
Assistant Director, Planning & Regulation

Date: 17th November 2025

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Section 1 of 9

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ Applying as a business or organisation, including as a sole trader

☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? ☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

VAT number

Legal status

If your business is registered, use its registered name.

Put "none" if you are not registered for VAT.

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 9

APPLICATION DETAILS ([See also guidance on completing the form, general notes and note 1](#))

Have you had any previous or maiden names?

☐ Yes ☒ No

* Your date of birth / /

Applicant must be 18 years of age or older

National Insurance number

This box need not be completed if you are an individual not liable to pay UK national insurance.

Place of birth

Correspondence Address

Is the address the same as (or similar to) the address given in section one?

☐ Yes ☒ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Continued from previous page...

Additional Contact Details

Are the contact details the same as (or similar to) those given in section one?

☒ Yes ☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail	<input type="text" value="REDACTED"/>
Telephone number	<input type="text"/>
Other telephone number	<input type="text" value="REDACTED"/>

Section 3 of 9

THE PREMISES

I, the proposed user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry out a temporary activity at the premises described below.

Give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references). ([See also guidance on completing the form, note 2](#))

* Does the premises have an address?

☒ Yes ☐ No

Address

Is the address the same as (or similar to) the address given in section one?

☐ Yes ☒ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

* Building number or name	<input type="text" value="THE ROYAL OAK"/>
* Street	<input type="text" value="WALKERN ROAD"/>
District	<input type="text"/>
* City or town	<input type="text" value="STEVENAGE"/>
County or administrative area	<input type="text" value="HERTS"/>
* Postcode	<input type="text" value="SG13RA"/>
* Country	<input type="text" value="United Kingdom"/>

* Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)?

☐ Neither ☒ Premises licence ☐ Club premises certificate

* Premises licence number	<input type="text" value="SBCL0076"/>
---------------------------	---------------------------------------

Location Details

* Provide further details about the location of the event

MAIN BAR OF THE PREMISES & SPORTS BAR

Continued from previous page...

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, give a description and details below ([see also guidance on completing the form, note 3](#))

Describe the nature of the premises below ([see also guidance on completing the form, note 4](#))

PUBLIC HOUSE

Describe the nature of the event below ([see also guidance on completing the form, note 5](#))

Live band in main bar of the premises.

Section 4 of 9

LICENSABLE ACTIVITIES

State the licensable activities that you intend to carry on at the premises

([see also guidance on completing the form, note 6](#)):

- ☒ The sale by retail of alcohol
- ☐ The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club
- ☒ The provision of regulated entertainment
- ☒ The provision of late night refreshment
- ☐ The giving of a late temporary event notice

([See also guidance on completing the form, note 7](#)).

Late notices can be given no later than 5 working days but no earlier than 9 working days before the event.

([See also guidance on completing the form, note 8](#)).

Event Dates

There must be a period of at least 10 working days between the date you submit this form and the date of the earliest event when you will be using these premises for licensable activities.

State the dates on which you intend to use these premises for licensable activities

([see also guidance on completing the form, note 9](#))

Event start date

12

 /

12

 /

2025

dd

mm

yyyy

The maximum period for using premises for licensable activities under the authority of a temporary event notice is 168 hours or seven days.

Event end date

13

 /

12

 /

2025

dd

mm

yyyy

Continued from previous page...

State the times during the event period that you propose to carry on licensable activities (give times in 24 hour clock)

19:00-01:00

[\(see also guidance on completing the form, note 10\)](#)

State the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers

110

Note that the maximum number of people cannot exceed 499.

[\(see also guidance on completing the form, note 11\)](#)

If the licensable activities will include the supply of alcohol, state whether the supplies will be for consumption on or off the premises, or both

[\(see also guidance on completing the form, note 12\):](#)

- ☐ On the premises only
- ☐ Off the premises only
- ☒ Both

Section 5 of 9

RELEVANT ENTERTAINMENT [\(See also guidance on completing the form, note 13\)](#)

State if the licensable activities will include the provision of relevant entertainment. If so, state the times during the event period that you propose to provide relevant entertainment

Section 6 of 9

PERSONAL LICENCE HOLDERS [\(See also guidance on completing the form, note 14\)](#)

Do you currently hold a valid personal licence?

- ☒ Yes ☐ No

Provide the details of your personal licence below.

Issuing licensing authority

HORSHAM

Licence number

176/05/0499/PERS

Date of issue

/ /

dd mm yyyy

Any further relevant details

Section 7 of 9**PREVIOUS TEMPORARY EVENT NOTICES** ([See also guidance on completing the form, note 15](#))

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?

☒ Yes☐ No

State the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year

Have you already given a temporary event notice for the same premises in which the event period:

a) Ends 24 hours or less before; or

☐ Yes☒ No

b) Begins 24 hours or less after the event period proposed in this notice?

Section 8 of 9**ASSOCIATES AND BUSINESS COLLEAGUES** ([See also guidance on completing the form, note 16](#))

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

☐ Yes☒ No

Has any associate of yours already given a temporary event notice for the same premises in which the event period:

a) Ends 24 hours or less before; or

☐ Yes☒ No

b) Begins 24 hours or less after the event period proposed in this notice?

Continued from previous page...

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? ☐ Yes ☒ No

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: ☐ Yes ☒ No

a) Ends 24 hours or less before; or

b) Begins 24 hours or less after the event period proposed in this notice?

Section 9 of 9

CONDITION [\(See also guidance on completing the form, note 18\)](#)

It is a condition of this temporary event notice that where the relevant licensable activities described in Sections 4 and 5 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

This formality requires a fixed fee of £21

DECLARATION [\(See also guidance on completing the form, note 19\)](#)

- * The information contained in this form is correct to the best of my knowledge and belief
 - * I understand that it is an offence:
 - * (i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and
 - * (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both
- ☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Continued from previous page...

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/temporary-event-notice/stevenage/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

OFFICE USE ONLY

Applicant reference number	<input type="text"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [Next >](#)

Section 1 of 9

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number

Other telephone number

Include country code.

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ Applying as a business or organisation, including as a sole trader

☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? ☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

VAT number

Legal status

If your business is registered, use its registered name.

Put "none" if you are not registered for VAT.

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 9

APPLICATION DETAILS ([See also guidance on completing the form, general notes and note 1](#))

Have you had any previous or maiden names?

☐ Yes ☒ No

* Your date of birth / /

Applicant must be 18 years of age or older

National Insurance number

This box need not be completed if you are an individual not liable to pay UK national insurance.

Place of birth

Correspondence Address

Is the address the same as (or similar to) the address given in section one?

☐ Yes ☒ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Continued from previous page...

Additional Contact Details

Are the contact details the same as (or similar to) those given in section one?

☒ Yes ☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail	<input type="text" value="REDACTED"/>
Telephone number	<input type="text"/>
Other telephone number	<input type="text" value="REDACTED"/>

Section 3 of 9

THE PREMISES

I, the proposed user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry out a temporary activity at the premises described below.

Give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references). ([See also guidance on completing the form, note 2](#))

* Does the premises have an address?

☒ Yes ☐ No

Address

Is the address the same as (or similar to) the address given in section one?

☐ Yes ☒ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

* Building number or name	<input type="text" value="THE ROYAL OAK"/>
* Street	<input type="text" value="WALKERN ROAD"/>
District	<input type="text"/>
* City or town	<input type="text" value="STEVENAGE"/>
County or administrative area	<input type="text" value="HERTS"/>
* Postcode	<input type="text" value="SG13RA"/>
* Country	<input type="text" value="United Kingdom"/>

* Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)?

☐ Neither ☒ Premises licence ☐ Club premises certificate

* Premises licence number	<input type="text" value="SBCL0076"/>
---------------------------	---------------------------------------

Location Details

* Provide further details about the location of the event

MAIN BAR OF THE PREMISES & SPORTS BAR

Continued from previous page...

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, give a description and details below ([see also guidance on completing the form, note 3](#))

Describe the nature of the premises below ([see also guidance on completing the form, note 4](#))

PUBLIC HOUSE

Describe the nature of the event below ([see also guidance on completing the form, note 5](#))

Live band in main bar of the premises.

Section 4 of 9

LICENSABLE ACTIVITIES

State the licensable activities that you intend to carry on at the premises

([see also guidance on completing the form, note 6](#)):

- ☒ The sale by retail of alcohol
- ☐ The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club
- ☒ The provision of regulated entertainment
- ☒ The provision of late night refreshment
- ☐ The giving of a late temporary event notice

([See also guidance on completing the form, note 7](#)).

Late notices can be given no later than 5 working days but no earlier than 9 working days before the event.

([See also guidance on completing the form, note 8](#)).

Event Dates

There must be a period of at least 10 working days between the date you submit this form and the date of the earliest event when you will be using these premises for licensable activities.

State the dates on which you intend to use these premises for licensable activities

([see also guidance on completing the form, note 9](#))

Event start date

19

/

12

/

2025

dd mm yyyy

The maximum period for using premises for licensable activities under the authority of a temporary event notice is 168 hours or seven days.

Event end date

20

/

12

/

2025

dd mm yyyy

Continued from previous page...

State the times during the event period that you propose to carry on licensable activities (give times in 24 hour clock)

19:00-01:00

[\(see also guidance on completing the form, note 10\)](#)

State the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers

110

Note that the maximum number of people cannot exceed 499.

[\(see also guidance on completing the form, note 11\)](#)

If the licensable activities will include the supply of alcohol, state whether the supplies will be for consumption on or off the premises, or both

[\(see also guidance on completing the form, note 12\):](#)

- ☐ On the premises only
- ☐ Off the premises only
- ☒ Both

Section 5 of 9

RELEVANT ENTERTAINMENT [\(See also guidance on completing the form, note 13\)](#)

State if the licensable activities will include the provision of relevant entertainment. If so, state the times during the event period that you propose to provide relevant entertainment

Section 6 of 9

PERSONAL LICENCE HOLDERS [\(See also guidance on completing the form, note 14\)](#)

Do you currently hold a valid personal licence?

- ☒ Yes ☐ No

Provide the details of your personal licence below.

Issuing licensing authority

HORSHAM

Licence number

176/05/0499/PERS

Date of issue

/ /
dd mm yyyy

Any further relevant details

Section 7 of 9**PREVIOUS TEMPORARY EVENT NOTICES** [\(See also guidance on completing the form, note 15\)](#)

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?

☒

Yes

☐

No

State the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year

Have you already given a temporary event notice for the same premises in which the event period:

a) Ends 24 hours or less before; or

☐

Yes

☒

No

b) Begins 24 hours or less after the event period proposed in this notice?

Section 8 of 9**ASSOCIATES AND BUSINESS COLLEAGUES** [\(See also guidance on completing the form, note 16\)](#)

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

☐

Yes

☒

No

Has any associate of yours already given a temporary event notice for the same premises in which the event period:

a) Ends 24 hours or less before; or

☐

Yes

☒

No

b) Begins 24 hours or less after the event period proposed in this notice?

Continued from previous page...

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

☐ Yes ☒ No

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period:

☐ Yes ☒ No

a) Ends 24 hours or less before; or
b) Begins 24 hours or less after the event period proposed in this notice?

Section 9 of 9

CONDITION [\(See also guidance on completing the form, note 18\)](#)

It is a condition of this temporary event notice that where the relevant licensable activities described in Sections 4 and 5 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.
This formality requires a fixed fee of £21

DECLARATION [\(See also guidance on completing the form, note 19\)](#)

- * The information contained in this form is correct to the best of my knowledge and belief
- * I understand that it is an offence:
 - * (i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and
 - * (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both
- ☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Continued from previous page...

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...
2. Go back to <https://www.gov.uk/apply-for-a-licence/temporary-event-notice/stevenage/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

OFFICE USE ONLY

Applicant reference number	<input type="text"/>
Fee paid	<input type="text"/>
Payment provider reference	<input type="text"/>
ELMS Payment Reference	<input type="text"/>
Payment status	<input type="text"/>
Payment authorisation code	<input type="text"/>
Payment authorisation date	<input type="text"/>
Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

* required information

Section 1 of 9

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ Applying as a business or organisation, including as a sole trader

☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? ☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

VAT number

Legal status

If your business is registered, use its registered name.

Put "none" if you are not registered for VAT.

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 9

APPLICATION DETAILS ([See also guidance on completing the form, general notes and note 1](#))

Have you had any previous or maiden names?

☐ Yes ☒ No

* Your date of birth / /

Applicant must be 18 years of age or older

National Insurance number

This box need not be completed if you are an individual not liable to pay UK national insurance.

Place of birth

Correspondence Address

Is the address the same as (or similar to) the address given in section one?

☐ Yes ☒ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Continued from previous page...

Additional Contact Details

Are the contact details the same as (or similar to) those given in section one?

☒ Yes ☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail	<input type="text" value="REDACTED"/>
Telephone number	<input type="text"/>
Other telephone number	<input type="text" value="REDACTED"/>

Section 3 of 9

THE PREMISES

I, the proposed user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry out a temporary activity at the premises described below.

Give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references). [\(See also guidance on completing the form, note 2\)](#)

* Does the premises have an address?

☒ Yes ☐ No

Address

Is the address the same as (or similar to) the address given in section one?

☐ Yes ☒ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

* Building number or name	<input type="text" value="THE ROYAL OAK"/>
* Street	<input type="text" value="WALKERN ROAD"/>
District	<input type="text"/>
* City or town	<input type="text" value="STEVENAGE"/>
County or administrative area	<input type="text" value="HERTS"/>
* Postcode	<input type="text" value="SG13RA"/>
* Country	<input type="text" value="United Kingdom"/>

* Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)?

☐ Neither ☒ Premises licence ☐ Club premises certificate

* Premises licence number	<input type="text" value="SBCL0076"/>
---------------------------	---------------------------------------

Location Details

* Provide further details about the location of the event

MAIN BAR OF THE PREMISES & SPORTS BAR

Continued from previous page...

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, give a description and details below ([see also guidance on completing the form, note 3](#))

Describe the nature of the premises below ([see also guidance on completing the form, note 4](#))

PUBLIC HOUSE

Describe the nature of the event below ([see also guidance on completing the form, note 5](#))

Live band in main bar of the premises.

Section 4 of 9

LICENSABLE ACTIVITIES

State the licensable activities that you intend to carry on at the premises

([see also guidance on completing the form, note 6](#)):

- ☒ The sale by retail of alcohol
- ☐ The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club
- ☒ The provision of regulated entertainment
- ☒ The provision of late night refreshment
- ☐ The giving of a late temporary event notice

([See also guidance on completing the form, note 7](#)).

Late notices can be given no later than 5 working days but no earlier than 9 working days before the event.

([See also guidance on completing the form, note 8](#)).

Event Dates

There must be a period of at least 10 working days between the date you submit this form and the date of the earliest event when you will be using these premises for licensable activities.

State the dates on which you intend to use these premises for licensable activities

([see also guidance on completing the form, note 9](#))

Event start date

26

 /

12

 /

2025

dd

mm

yyyy

The maximum period for using premises for licensable activities under the authority of a temporary event notice is 168 hours or seven days.

Event end date

27

 /

12

 /

2025

dd

mm

yyyy

Continued from previous page...

State the times during the event period that you propose to carry on licensable activities (give times in 24 hour clock)

19:00-01:00

[\(see also guidance on completing the form, note 10\)](#)

State the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers

110

Note that the maximum number of people cannot exceed 499.

[\(see also guidance on completing the form, note 11\)](#)

If the licensable activities will include the supply of alcohol, state whether the supplies will be for consumption on or off the premises, or both

[\(see also guidance on completing the form, note 12\):](#)

- ☐ On the premises only
- ☐ Off the premises only
- ☒ Both

Section 5 of 9

RELEVANT ENTERTAINMENT [\(See also guidance on completing the form, note 13\)](#)

State if the licensable activities will include the provision of relevant entertainment. If so, state the times during the event period that you propose to provide relevant entertainment

Section 6 of 9

PERSONAL LICENCE HOLDERS [\(See also guidance on completing the form, note 14\)](#)

Do you currently hold a valid personal licence?

- ☒ Yes ☐ No

Provide the details of your personal licence below.

Issuing licensing authority

HORSHAM

Licence number

176/05/0499/PERS

Date of issue

/ /

dd mm yyyy

Any further relevant details

Section 7 of 9**PREVIOUS TEMPORARY EVENT NOTICES** ([See also guidance on completing the form, note 15](#))

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?

☒ Yes☐ No

State the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year

Have you already given a temporary event notice for the same premises in which the event period:

a) Ends 24 hours or less before; or

☐ Yes☒ No

b) Begins 24 hours or less after the event period proposed in this notice?

Section 8 of 9**ASSOCIATES AND BUSINESS COLLEAGUES** ([See also guidance on completing the form, note 16](#))

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

☐ Yes☒ No

Has any associate of yours already given a temporary event notice for the same premises in which the event period:

a) Ends 24 hours or less before; or

☐ Yes☒ No

b) Begins 24 hours or less after the event period proposed in this notice?

Continued from previous page...

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice? ☐ Yes ☒ No

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period: ☐ Yes ☒ No

a) Ends 24 hours or less before; or

b) Begins 24 hours or less after the event period proposed in this notice?

Section 9 of 9

CONDITION [\(See also guidance on completing the form, note 18\)](#)

It is a condition of this temporary event notice that where the relevant licensable activities described in Sections 4 and 5 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

PAYMENT DETAILS

This fee must be paid to the authority. If you complete the application online, you must pay it by debit or credit card.

This formality requires a fixed fee of £21

DECLARATION [\(See also guidance on completing the form, note 19\)](#)

- * The information contained in this form is correct to the best of my knowledge and belief
 - * I understand that it is an offence:
 - * (i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and
 - * (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both
- ☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date / /
dd mm yyyy

Continued from previous page...

Add another signatory

Once you're finished you need to do the following:

1. Save this form to your computer by clicking file/save as...

2. Go back to <https://www.gov.uk/apply-for-a-licence/temporary-event-notice/stevenage/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

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Applicant reference number	<input type="text"/>
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ELMS Payment Reference	<input type="text"/>
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Date and time submitted	<input type="text"/>
Approval deadline	<input type="text"/>
Error message	<input type="text"/>
Is Digitally signed	<input type="checkbox"/>

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [Next >](#)

Section 1 of 9

You can save the form at any time and resume it later. You do not need to be logged in when you resume.

System reference This is the unique reference for this application generated by the system.

Your reference You can put what you want here to help you track applications if you make lots of them. It is passed to the authority.

Are you an agent acting on behalf of the applicant?

☐ Yes ☒ No

Put "no" if you are applying on your own behalf or on behalf of a business you own or work for.

Applicant Details

* First name

* Family name

* E-mail

Main telephone number Include country code.

Other telephone number

☐ Indicate here if you would prefer not to be contacted by telephone

Are you:

☒ Applying as a business or organisation, including as a sole trader

☐ Applying as an individual

A sole trader is a business owned by one person without any special legal structure. Applying as an individual means you are applying so you can be employed, or for some other personal reason, such as following a hobby.

Applicant Business

Is your business registered in the UK with Companies House? ☒ Yes ☐ No

Note: completing the Applicant Business section is optional in this form.

Registration number

Business name

VAT number

Legal status

If your business is registered, use its registered name.

Put "none" if you are not registered for VAT.

Continued from previous page...

Your position in the business

Home country

The country where the headquarters of your business is located.

Registered Address

Address registered with Companies House.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Section 2 of 9

APPLICATION DETAILS ([See also guidance on completing the form, general notes and note 1](#))

Have you had any previous or maiden names?

☐ Yes ☒ No

* Your date of birth / /

Applicant must be 18 years of age or older

National Insurance number

This box need not be completed if you are an individual not liable to pay UK national insurance.

Place of birth

Correspondence Address

Is the address the same as (or similar to) the address given in section one?

☐ Yes ☒ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

Building number or name

Street

District

City or town

County or administrative area

Postcode

Country

Continued from previous page...

Additional Contact Details

Are the contact details the same as (or similar to) those given in section one?

☒ Yes ☐ No

If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

E-mail	<input type="text" value="REDACTED"/>
Telephone number	<input type="text"/>
Other telephone number	<input type="text" value="REDACTED"/>

Section 3 of 9

THE PREMISES

I, the proposed user, hereby give notice under section 100 of the Licensing Act 2003 of my proposal to carry out a temporary activity at the premises described below.

Give the address of the premises where you intend to carry on the licensable activities or if it has no address give a detailed description (including the Ordnance Survey references). ([See also guidance on completing the form, note 2](#))

* Does the premises have an address?

☒ Yes ☐ No

Address

Is the address the same as (or similar to) the address given in section one?

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If "Yes" is selected you can re-use the details from section one, or amend them as required. Select "No" to enter a completely new set of details.

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* Street	<input type="text" value="WALKERN ROAD"/>
District	<input type="text"/>
* City or town	<input type="text" value="STEVENAGE"/>
County or administrative area	<input type="text" value="HERTS"/>
* Postcode	<input type="text" value="SG13RA"/>
* Country	<input type="text" value="United Kingdom"/>

* Does a premises licence or club premises certificate have effect in relation to the premises (or any part of the premises)?

☐ Neither ☒ Premises licence ☐ Club premises certificate

* Premises licence number	<input type="text" value="SBCL0076"/>
---------------------------	---------------------------------------

Location Details

* Provide further details about the location of the event

MAIN BAR OF THE PREMISES & SPORTS BAR

Continued from previous page...

If you intend to use only part of the premises at this address or intend to restrict the area to which this notice applies, give a description and details below ([see also guidance on completing the form, note 3](#))

Describe the nature of the premises below ([see also guidance on completing the form, note 4](#))

PUBLIC HOUSE

Describe the nature of the event below ([see also guidance on completing the form, note 5](#))

Live band in main bar of the premises.

Section 4 of 9

LICENSABLE ACTIVITIES

State the licensable activities that you intend to carry on at the premises

([see also guidance on completing the form, note 6](#)):

- ☒ The sale by retail of alcohol
- ☐ The supply of alcohol by or on behalf of a club to, or to the order of, a member of the club
- ☒ The provision of regulated entertainment
- ☒ The provision of late night refreshment
- ☐ The giving of a late temporary event notice

([See also guidance on completing the form, note 7](#)).

Late notices can be given no later than 5 working days but no earlier than 9 working days before the event.

([See also guidance on completing the form, note 8](#)).

Event Dates

There must be a period of at least 10 working days between the date you submit this form and the date of the earliest event when you will be using these premises for licensable activities.

State the dates on which you intend to use these premises for licensable activities

([see also guidance on completing the form, note 9](#))

Event start date

31

/

12

/

2025

dd

mm

yyyy

The maximum period for using premises for licensable activities under the authority of a temporary event notice is 168 hours or seven days.

Event end date

01

/

01

/

2026

dd

mm

yyyy

Continued from previous page...

State the times during the event period that you propose to carry on licensable activities (give times in 24 hour clock)

19:00-01:00

[\(see also guidance on completing the form, note 10\)](#)

State the maximum number of people at any one time that you intend to allow to be present at the premises during the times when you intend to carry on licensable activities, including any staff, organisers or performers

110

Note that the maximum number of people cannot exceed 499.

[\(see also guidance on completing the form, note 11\)](#)

If the licensable activities will include the supply of alcohol, state whether the supplies will be for consumption on or off the premises, or both

[\(see also guidance on completing the form, note 12\):](#)

- ☐ On the premises only
- ☐ Off the premises only
- ☒ Both

Section 5 of 9

RELEVANT ENTERTAINMENT [\(See also guidance on completing the form, note 13\)](#)

State if the licensable activities will include the provision of relevant entertainment. If so, state the times during the event period that you propose to provide relevant entertainment

Section 6 of 9

PERSONAL LICENCE HOLDERS [\(See also guidance on completing the form, note 14\)](#)

Do you currently hold a valid personal licence?

- ☒ Yes ☐ No

Provide the details of your personal licence below.

Issuing licensing authority

HORSHAM

Licence number

176/05/0499/PERS

Date of issue

/ /

dd mm yyyy

Any further relevant details

Section 7 of 9**PREVIOUS TEMPORARY EVENT NOTICES** ([See also guidance on completing the form, note 15](#))

Have you previously given a temporary event notice in respect of any premises for events falling in the same calendar year as the event for which you are now giving this temporary event notice?

☒

Yes

☐

No

State the number of temporary event notices (including the number of late temporary event notices, if any) you have given for events in that same calendar year

Have you already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or
b) Begins 24 hours or less after the event period proposed in this notice?

☐

Yes

☒

No

Section 8 of 9**ASSOCIATES AND BUSINESS COLLEAGUES** ([See also guidance on completing the form, note 16](#))

Has any associate of yours given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

☐

Yes

☒

No

Has any associate of yours already given a temporary event notice for the same premises in which the event period:

- a) Ends 24 hours or less before; or
b) Begins 24 hours or less after the event period proposed in this notice?

☐

Yes

☒

No

Continued from previous page...

Has any person with whom you are in business carrying on licensable activities given a temporary event notice for an event in the same calendar year as the event for which you are now giving a temporary event notice?

☐

Yes

☒

No

Has any person with whom you are in business carrying on licensable activities already given a temporary event notice for the same premises in which the event period:

☐

Yes

☒

No

- a) Ends 24 hours or less before; or
- b) Begins 24 hours or less after the event period proposed in this notice?

Section 9 of 9

CONDITION [\(See also guidance on completing the form, note 18\)](#)

It is a condition of this temporary event notice that where the relevant licensable activities described in Sections 4 and 5 above include the supply of alcohol that all such supplies are made by or under the authority of the premises user.

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This formality requires a fixed fee of £21

DECLARATION [\(See also guidance on completing the form, note 19\)](#)

- * The information contained in this form is correct to the best of my knowledge and belief
- * I understand that it is an offence:
 - * (i) to knowingly or recklessly make a false statement in connection with this temporary event notice and that a person is liable on conviction for such an offence to a fine up to level 5 on the standard scale; and
 - * (ii) to permit an unauthorised licensable activity to be carried on at any place and that a person is liable on conviction for any such offence to a fine not exceeding £20,000, or to imprisonment for a term not exceeding six months, or to both
- ☒ Ticking this box indicates you have read and understood the above declaration

This section should be completed by the applicant, unless you answered "Yes" to the question "Are you an agent acting on behalf of the applicant?"

* Full name

* Capacity

* Date

26	/	11	/	2025
dd		mm		yyyy

Continued from previous page...

Add another signatory

Once you're finished you need to do the following:

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2. Go back to <https://www.gov.uk/apply-for-a-licence/temporary-event-notice/stevenage/apply-1> to upload this file and continue with your application.

Don't forget to make sure you have all your supporting documentation to hand.

OFFICE USE ONLY

Applicant reference number

Fee paid

Payment provider reference

ELMS Payment Reference

Payment status

Payment authorisation code

Payment authorisation date

Date and time submitted

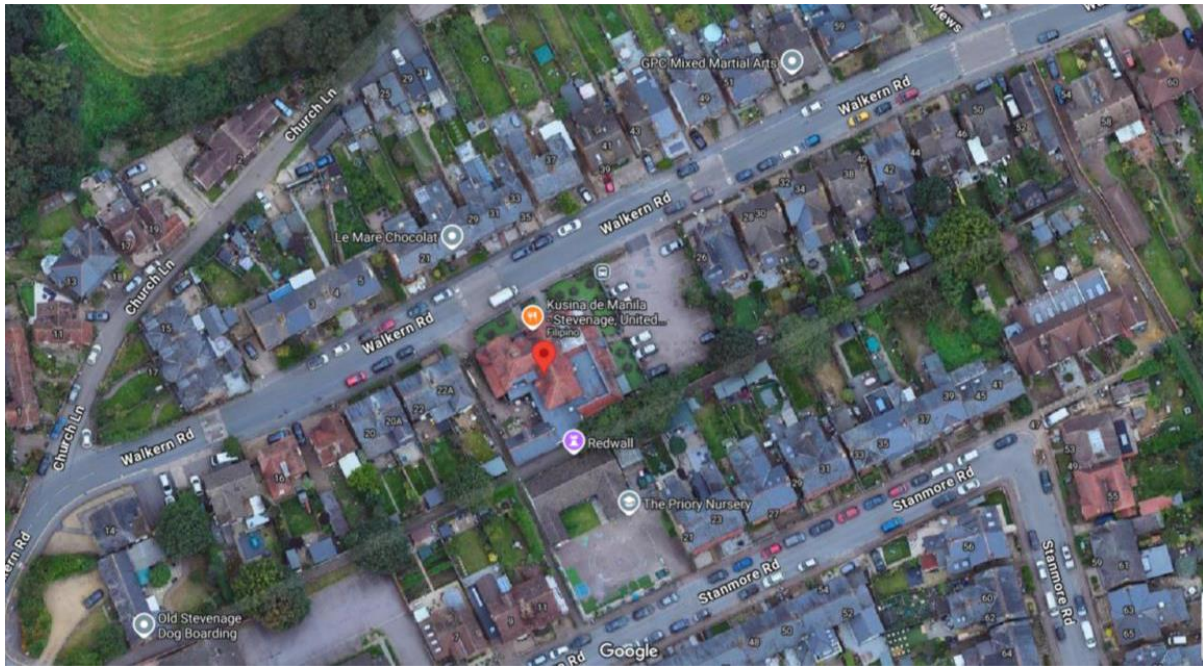
Approval deadline

Error message

Is Digitally signed

☐

[1](#) [2](#) [3](#) [4](#) [5](#) [6](#) [7](#) [8](#) [9](#) [Next >](#)



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**THE ROYAL OAK PUBLIC HOUSE
24 WALKERN ROAD
STEVENAGE**

**TEMPORARY EVENT NOTICES
FOR**

**5TH DECEMBER 2025 19:00 – 23:39
12TH DECEMBER 2025 19:00 – 01:00 13TH DECEMBER 2025
19TH DECEMBER 2025 19:00 – 01:00 20TH DECEMBER 2025
26TH DECEMBER 19:00 – 01:00 27TH DECEMBER 2025
31ST DECEMBER 2025 19:00 – 01:00 1ST JANUARY 2026**

**OBJECTION NOTICE EVIDENCE REPORT
BY THE
RESPONSIBLE AUTHORITY
FOR POLLUTION CONTROL**

1ST DECEMBER 2025

CONTENTS

Executive Summary

1. Introduction and Background
 - 1.1 Authorisation of author
 - 1.2 Role as Responsible Authority
 - 1.3 Grounds for Review
 - 1.4 The author's relevant qualifications and experience
 - 1.5 Description of The Royal Oak public house
 - 1.6 Complaint history of The Royal Oak public house regarding noise
 - 1.7 The current licensing of The Royal Oak public house
 - 1.8 Definition of public nuisance
 2. Key elements of investigation into noise emanating from premises
 - 2.1 Regulatory risk assessment
 - 2.2 Investigations 23/02032/NOIMUS and 23/02344/NOIMUS
 - 2.3 Investigation 25/00014/NOIMUS
 - 2.4 Changes to the venue's Premises Licence as a consequence of a minor variation application granted on 17/11/2025
 3. Conclusion and Recommendations
 - 3.1 Review of the evidence base and its relationship with the Licensing Objectives
 - 3.2 Temporary Event Notice (TEN) submissions 26th November 2025
 - 3.3 Recommendations to the SBC Licensing Committee
- APPENDIX A: OFFICER NOTES ON CASES 23/02032/NOIMUS AND 23/02344/NOIMUS
- APPENDIX B: SBC NOISE ABATEMENT NOTICE #1
- APPENDIX C: SBC NOISE ABATEMENT NOTICE #2
- APPENDIX D: EPDC NOISE ABATEMENT NOTICE
- APPENDIX E: WITNESS STATEMENT OF LOCAL RESIDENT

Executive Summary

This document provides an evidence base and rationale for the Objection Notices given in connection with five Temporary Event Notices (TENs) received by the Stevenage Borough Council Licensing Authority on 26th November 2025 as regards The Royal Oak PH.

The Royal Oak PH has a long regulatory history concerning noise from a number of activities undertaken at the venue and in connection with it. During the course of 2025 complaints from nearby residents were (and remain to be) received by the Council in connection with noise from entertainment, patrons, and more recently early morning waste collections. The investigation prompted by these complaints upheld the first two and resulted in extensive discussions with the Premises Licence holder during the course of the summer and autumn; this resulted in a revised Premises Licence which unfortunately was not complied with.

These TENs would, if unchallenged, result in a significant weakening of the regulation of the venue as regards the Licensing Act 2003 and would likely expose local residents to excessive noise disturbance and its customers to elevated health & safety risk.

Should the Licensing Authority deem that a Counter Notice be appropriate in respect of these TENs the venue may still operate, albeit for slightly less hours, as permitted by its current Premises Licence.

1. Introduction and Background

- 1.1 The author of this objection is Andrew Godman, an *Authorised Person* of the Council as defined by Section 69(2)(d) of the Licensing Act 2003: '*...an officer of a local authority, in whose area the premises are situated, who is authorised by that authority for the purpose of exercising one or more of its statutory functions in relation to minimising or preventing the risk of pollution of the environment or of harm to human health.*'
- 1.2 This objection is made in pursuant to Section 104 of the Licensing Act 2003 by the Council acting as a *Responsible Authority* as defined by Section 69(4)(e) of the Licensing Act 2003: '*... the local authority by which statutory functions are exercisable in any area in which the premises are situated in relation to minimising or preventing the risk of pollution of the environment or of harm to human health.*'
- 1.3 I formally object to five (5) Temporary Event Notices (TENs) received by the Licensing Authority on 26th November 2025 having regard to the *prevention of public nuisance* licensing objective as set out in Section 4(2)(c) of the Licensing Act 2003.
- 1.4 I am a Chartered Environmental Health Practitioner and have performed pollution control regulatory duties for local authorities since 1992. I hold a BSc. (Hons) in Environmental Health and a Post Graduate Diploma in Acoustics and Noise Control. I was a guest lecturer at Kings College London (KCL) between 2004 and 2012 where I taught acoustics and noise control on its undergraduate and post-graduate degree programmes. I am a corporate member of both the Chartered Institute of Environmental Health and the Institute of Acoustics. I also provide advice on risk management matters to the Chief Constable and Police and Crime Commissioner of Hertfordshire.

1.5 Description of premises

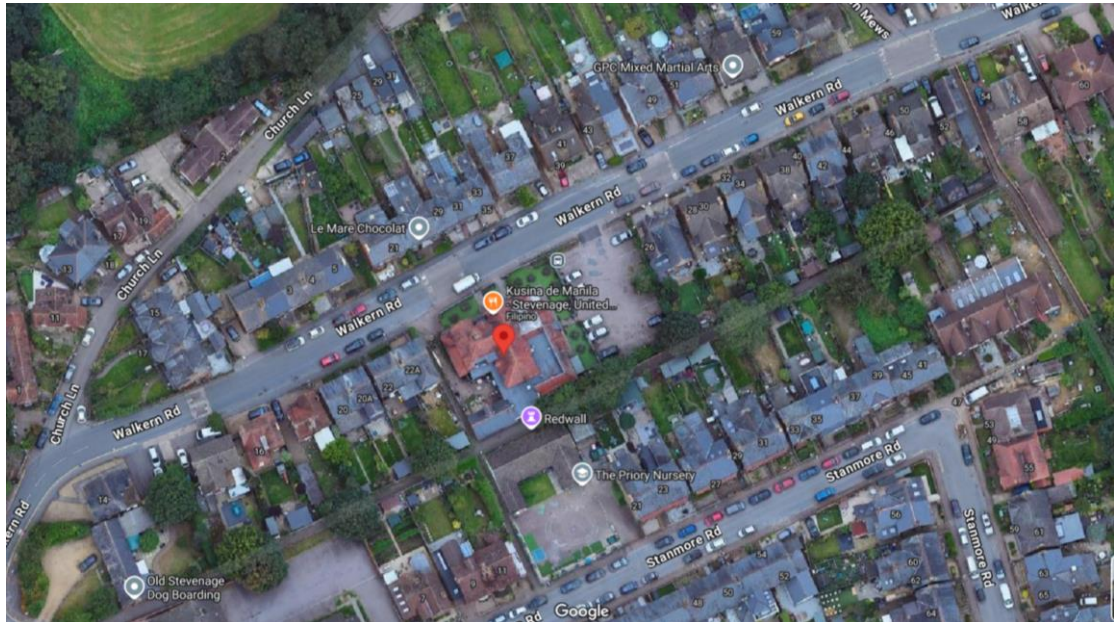
The Royal Oak public house is a detached building situated off Walkern Road in north-east Stevenage (please see plans below). It is understood that the main structure of the pub was erected around 1899 with subsequent alternations taking place, such as regards the northeastern façade. There are no development control applications or decisions recorded on the Council's public access system for the site.



Royal Oak, 1932

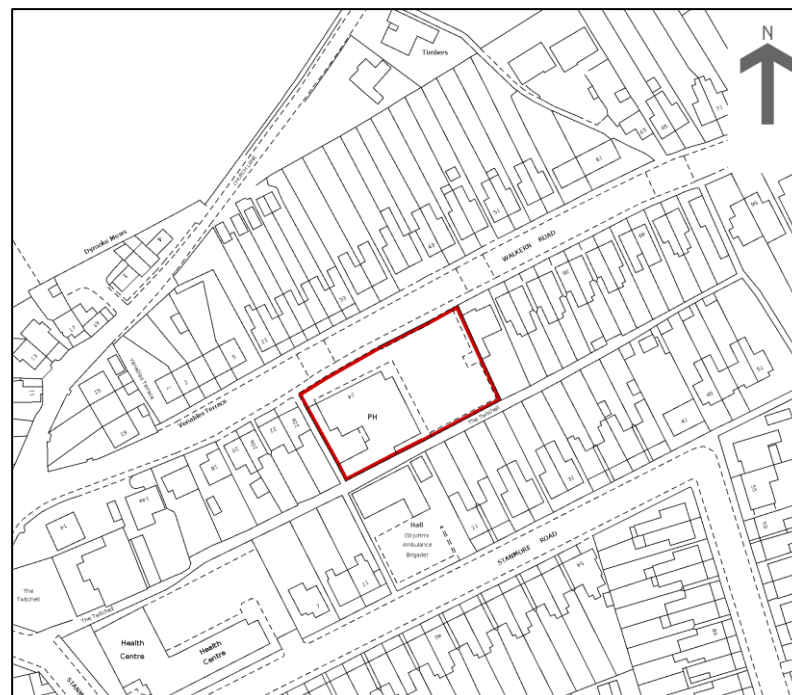
1.5.1 Location plan

The satellite image below shows the location of The Royal Oak PH (see red pin) in the context of other development in area



1.5.2 Land boundaries

The red line on the plan, below, shows the demise of land parcel (Title reference HD416261) on which The Royal Oak PH is situated (source: HM Land Registry, 2025)



1.5.3 Spatial arrangement of the premises

The Geographic Information System (GIS) plan, below, sets out distances between The Royal Oak PH and nearby dwelling houses:



1.5.3 Photographs of the premises

The images below and over page were captured this year and illustrate the positioning of the Royal Oak PH in the context of other buildings in its vicinity.



(1) The Royal Oak PH
taken from Walkern
Road facing east



(2) The Royal Oak PH
taken from Walkern
Road facing west



(3) Dwellings off
Walkern Road as
taken from front of
The Royal Oak PH



(4) Alleyway to west of
The Royal Oak PH as
taken from Walker Road



(5) The Royal Oak car park facing northeast



(6) The northeast elevation of The Royal Oak PH and beer garden / smoking area (far end)



(7) Beer garden and dwelling (far side of car park) as taken from The Royal Oak PH



(8) The windows
on northeast
elevation of The
Royal Oak PH



(9) Dance floor /
elevated
performer area
within The Royal
Oak PH



(10) Noise limiter serving dancefloor/performer area within The Royal Oak PH

1.6 Noise complaint history of The Royal Oak PH

The Council maintains computer records of all complaints made to it concerning noise and other nuisances since around the year 2000. Table 1, below, summarises the complaints received in connection this premises up to the date of this report:

Date	EH Reference
17/10/2007	07/04642/NOIPUB
12/02/2008	08/00544/NOIMUS
14/10/2008	08/03984/ZCOMPS
15/10/2008	08/04000/LPRCPT
04/07/2011	11/01959/NOIMUS
03/10/2011	11/02702/LCBCPT
20/10/2011	11/02873/NOIMUS
10/04/2012	12/00879/NOIMUS
26/06/2012	12/01769/NOIMUS
20/08/2012	12/02373/NOIMUS
04/09/2012	12/02534/NOIMUS
04/04/2013	13/00850/NOIMUS
06/06/2013	13/01529/NOIMUS
19/07/2013	13/02494/NOIMUS
13/01/2014	14/00086/NOIMUS
10/02/2014	14/00387/NOIMUS
26/08/2014	14/02726/NOIMUS
05/05/2015	15/01242/NOIMUS
08/06/2015	15/01562/NOIMUS
06/06/2016	16/01399/NOIMUS
23/11/2016	16/03170/NOIOTH*
06/12/2016	16/03282/NOIMUS
19/12/2016	16/03403/NOIMUS
18/04/2017	17/00888/NOIOTH

With the exception of those cases marked with an asterisk (*), all the complaints made reference to evening entertainment noise and noise from patrons associated with The Royal Oak PH.

In totality, the Council has received 57 separate complaints from 21 complainants in connection with 15 dwellings in two roads in the vicinity of The Royal Oak PH.

* these complaints related to noise from early morning waste collections

^ this case relates to complaints concerning entertainment noise, patron noise, and early morning waste collections

18/04/2017	17/00890/NOIOTH
18/04/2017	18/00965/NOIMUS
02/06/2017	17/01351/NOIOTH*
21/07/2017	17/01923/NOIVEH*
09/10/2017	17/02595/NOIMUS
04/04/2018	18/00820/NOIMUS
15/05/2018	18/01182/NOIMUS
29/07/2019	19/01621/NOIMUS
17/09/2019	19/02044/NOIMUS
11/10/2019	19/02263/NOIMUS
21/01/2020	20/00167/NOIMUS
28/09/2020	20/02251/LIGHTC
17/05/2021	12/01263/NOIMUS
02/08/2021	21/01907/NOIMUS
19/08/2021	21/02066/NOIPEO
05/11/2021	21/02692/NOIOTH
15/11/2021	21/02763/NOIMUS
24/02/2022	22/00419/YOURSA
17/05/2022	22/01020/NOIMUS
06/12/2022	22/02421/NOIMUS
21/02/2023	23/00332/NOIMUS
12/04/2023	23/00645/NOIMUS
09/08/2023	23/01582/NOIMUS
10/10/2023	23/02032/NOIMUS
27/11/2023	23/02344/NOIMUS
27/11/2023	23/02345/NOIMUS
27/11/2023	23/02341/NOIMUS
03/01/2024	24/00012/NOIMUS
29/01/2024	24/00197/NOIMUS
07/06/2024	24/01093/NOIMUS
01/07/2024	24/01277/NOIMUS
23/09/2024	24/01862/NOIMUS
03/01/2025 – 27/11/2025	25/00014/NOIMUS^

1.7 Current licensing arrangements for The Royal Oak PH

- 1.7.1 The venue is subject to a Premises Licence (reference SBCL0076) which was last amended in November 2025 - is set out elsewhere within the report to the Licensing Committee.

1.8 Definition of public nuisance

This objection relates to the *prevention of public nuisance* licensing objective as set out in Section 4(2)(c) of the Licensing Act 2003. Whilst public nuisance is given a statutory meaning in many pieces of legislation, it is however not narrowly defined in the Licensing Act 2003 and retains its broad common law meaning (Secretary of State, Section 182 guidance November 2025). Nevertheless, it has been defined as follows:

‘.....if the effect of the act or omission is to endanger the life, health, property or comfort of the public, or to obstruct the public in the exercise or enjoyment of rights common to all Her Majesty’s subjects.’

P J Richardson (ed), Archbold: Criminal Pleading, Evidence and Practice (2015)

‘It typically consists either of an environmental nuisance, such as carrying on works producing excessive noise or smells, or of offensive or dangerous behaviour in public, such as noisy parties’

The Law Commission, Law Com No 358 (2015)

In this case I have been guided by the Attorney-General v PYA Quarries 1957 judgement and, in particular, the comments of Lord Denning in that case on the scope of the interference:

“I prefer to look to the reason of the thing and to say that a public nuisance is a nuisance which is so widespread in its range or so indiscriminate in its effect that it would not be reasonable to expect one person to take proceedings on his own responsibility to put a stop to it, but that it should be taken on the responsibility of the community at large.”

In terms of the material impact of the interference the Secretary of State has advised:

‘It is important to remember that the prevention of public nuisance could therefore include low level nuisance, perhaps affecting a few people living locally, as well as major disturbance affecting the whole community. It may also include in appropriate circumstances the reduction of the living and working amenity and environment of other persons living and working in the area of the licensed premises.’

Paragraph 2.19 s.182 guidance June 2014

Common law nuisance was recently considered by the Supreme Court in 2023: *Fearn and others (Appellants) v Board of Trustees of the Tate Gallery (Respondent)* UKSC/2020/0056. The court held that the Court of Appeal was wrong to suggest in its earlier judgement that it was reasonable to expect those subject to the nuisance to take any measure to preserve their own amenity.

2. Key elements of investigation

2.1 Regulatory risk assessment

The current *Environmental Health & Licensing General Enforcement Policy* sets out the key principles that officers should follow when undertaking their investigative and enforcement duties. In particular, it makes reference to The Legislative and Regulatory Reform Act 2006, Part 2, and the Principles of Good Regulation which emphasise the importance of targeting regulatory resources based on risk.

Council's *Statement of Licensing Policy 2025-2030*, in paragraph 6.13.14, also prescribes the assessment of compliance risk (in the context of the prevention of public nuisance licensing objective):

The proximity of entertainment venues to residential and other premises is an issue requiring detailed assessment in order to minimise the potential for nuisances to people living, working or sleeping the vicinity of the premises.

As part of its preparation for the publication of its guidance on noise management in connection with entertainment venues the Institute of Acoustics (IOA) proposed a basic risk assessment model to inform regulatory interventions. The model is based on a risk trading process as summarised below:

Criteria	Risk Rating
Number of Events	
• <30 per year and no more than 1 event per week	0
• > 30 and < 51 events per year and no more than 2 per week	3
• Weekly, or more frequently	6
Time of Event	
• Up to 21:00 hrs	0
• Up to 23:00 hrs	3
• After 23:00 hrs	6
Noise Sensitive Receptors	
• None in close proximity	0
• One, or more, in close proximity (e.g. up to 50 metres)	3
• Structurally adjoining	6
Venue Sound Insulation performance	
• Purpose built - robust sound insulation	0
• Average – not purpose built but with moderate sound insulation	3
• Poor – weak sound insulation	6
Confidence in Management	
• High – well-prepared NMP, no or very few noise complaints	0
• Moderate - informal controls in place, few complaints	3
• Low - no controls, poor compliance history, history of complaints	6
TOTAL	
RISK RATING	
LOW	<10
MEDIUM	10-20
HIGH	20+

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Paragraphs 1.5.1 to 1.5.3 of this report illustrate the location of The Royal Oak PH in terms of its proximity to residential properties. Essentially, it is surrounded on all sides by dwellings, one of which is less than 5m distant. Therefore, the provision contained within paragraph 6.13.14. of the Council's licensing policy is relevant.

A review of complaint records held by the Environmental Health & Licensing Service, the music and other entertainment provisions of the current Premises Licence for The Royal Oak PH, the TENs submitted in November 2025, and an assessment of the venue's structure were used to inform an initial risk assessment based on the IOA model:

Criteria	Score
Number of events	3
Time of events	6
Noise sensitive receptors	3
Venue sound insulation performance	3
Confidence in management	6
Total	21

This illustrates that The Royal Oak PH is a *High Risk* premises in the context of the Licensing Act 2003 prevention of public nuisance licensing objective.

The extensive noise complaint history of The Royal Oak PH is summarised in section 1.6 of this report. However, of particular relevance are the two most recent investigations that were mandated by Part III of the Environmental Protection Act 1990:

2.2 Investigations 23/02032/NOIMUS and 23/02344/NOIMUS (Investigating Officer: [REDACTED])

Appendix A contains a summary of these investigation into allegations of noise nuisance from the Royal Oak PH by the Council's Commercial Environmental Health Manager.

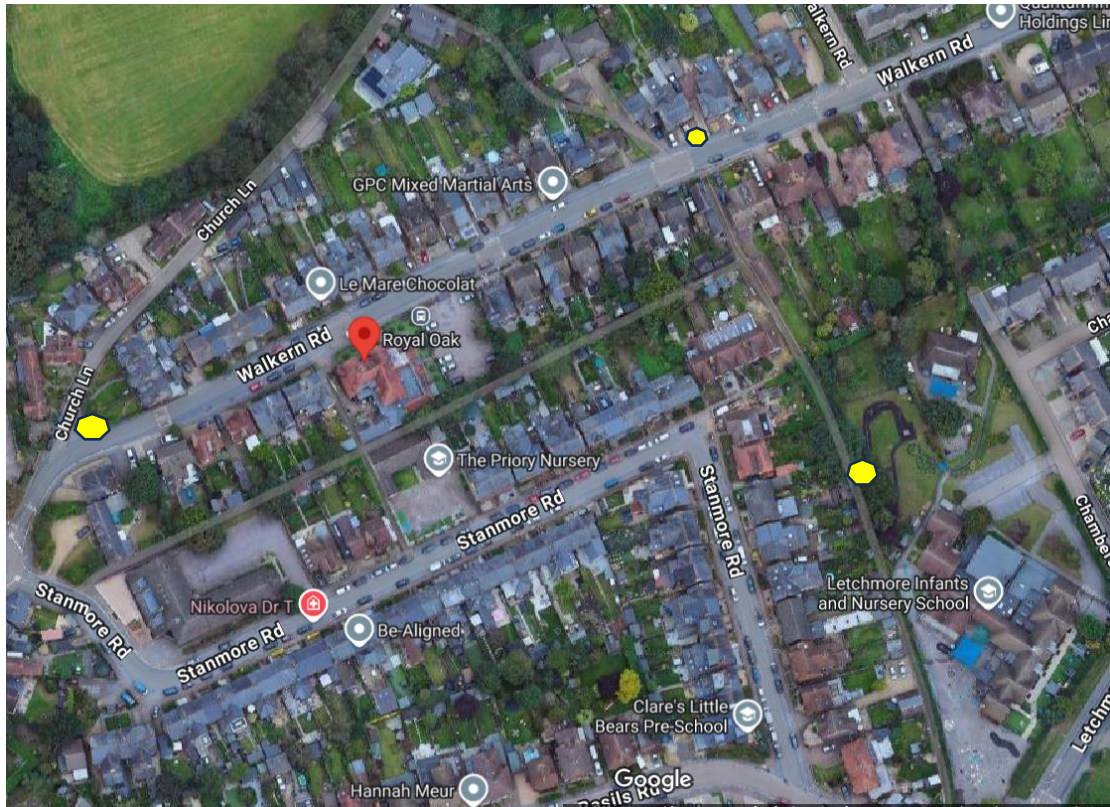
Collectively, they spanned the period 10th October 2023 to 1st December 2024 and resulted in the service of noise abatement notices under Part III of the Environmental Protection Act 1990 – see Appendix B and C. Neither of these notices were appealed.

2.3 Case 25/00014/NOIMUS (Investigating Officer: [REDACTED])

This investigation commenced on 3rd of January 2025 and is currently ongoing.

Evidence was gathered during a number of night-time site visits (including assessments within a dwelling), analysis of Noise App recordings submitted by local residents, and discussions with the holder of Premises Licence for the venue (McMullen & Sons Limited).

The visits established there were two main sources of environmental noise – a) musical entertainment within the structure of the venue at night, and b) noise from patrons whilst situated outside the structure of the public house but within its boundaries at night. The noise, spatially, affected a material number of dwellings; for example, on the night of 28th February 2025 noise that would have disturbed sleep was witnessed as far as the yellow markers on the plan below:



On 31st January and 28th February 2025 I entered the venue whilst regulated musical entertainment was taking place and noted the noise limiter was either not being used or it failed to operate as intended. My enquiries also identified that the Designated Premises Supervisor (DPS) for the Royal Oak PH, [REDACTED], had been the subject to regulatory action as regards excessive noise from a licenced venue in another council area – see Appendix D. Discussions with the issuing authority, Epping Forrest District Council, revealed that this notice had not been appealed.

In accordance with the principals set out in the Council's *Environmental Health & Licensing General Enforcement Policy*, I commenced dialogue with the licence holder with view to securing improvements in the noise control arrangements at the Royal Oak PH. This dialogue was undertaken in the context of the power available to the Responsible Authority to seek a Review of the Premises Licence as provided for by Section 51 of the Licensing Act 2003.

On the 19th of May 2025 an additional complaint concerning noise from early morning waste collections from the venue was submitted to the Council.

Following extensive discussions spanning the period 16th May to 20th October 2025 (including a number of site visits, over 55 email exchanges, and telephone discussions) McMullen & Sons Limited submitted a minor variation application to tighten controls relating to noise from musical entertainment, patrons, and early morning waste collections – please see Section 2.4 below.

A revised Premises Licence reflecting these new Operating Schedule conditions was issued on 17th of November 2025. Following further complaints alleging that the terms of this new licence were not being complied (see Appendix E) I visited the premises on 25th of November 2025 and noted that the signage required by condition Annex 2 (10.) and (11.) was not evident. I spoke to the new manager (the DPS was not in the country, which I understand is a common occurrence) and was informed that external monitoring of patrons after 9pm was not being undertaken as required by condition Annex 2 (1.) (n), *et al.* I explained the key new components of the Operating Schedule associated the prevention of public nuisance licensing objective, the poor compliance record of the venue, and that it was very disappointing to note that the measures agreed by the licence holder after months of discussion (and aimed at avoiding a Review of the Premises Licence) had not been implemented. I also explained that it was disappointing, too, that I was made aware of this by a local resident, not the DPS or licence holder.

I returned on the evening of 28th of November 2025 and some external monitoring associated with conditions Annex 2 (1.) (n), 2 (10.), and Annex 3 (5.) was being undertaken albeit inconsistently.

2.4 Changes to the venue's Premises Licence as a consequence of a minor variation application granted on 17/11/2025

After extensive discussions with the Premises Licence holder and their legal representatives the following conditions were added, via a minor variation application, to the Royal Oak's Operating Schedule:

Entertainment noise:

- *During Public Entertainments, both the front entrance and car park elevation entrance inner lobby door, shall remain closed but unlocked and usable as a fire escape.*
- *During Public Entertainments, both the external exit/entrance doors to the front entrance and car park elevation entrances, shall be allowed to return to the fully closed position when not being used.*
- *The rear fire escape route, (via the female toilets) doors shall be maintained in a closed position but not locked and shall not be held back or fastened in an open position.*
- *Noise or vibration shall not emanate from the premises so as to cause a public nuisance.*
- *All musical equipment used at events where there is amplified, recorded and live music shall be routed through the sound limiter device and only via the four dedicated and clearly marked stage power sockets. The sound limiter device shall be set to a level which will not cause a public noise nuisance to the noise sensitive receptors.*
- *The maximum internal sound pressure level permitted by the sound limiter device must be agreed with the EH officers and set with their supervision by the operating tenant/manager.*

- *The setting of the sound limiter device must be followed by a sound limiter calibration certificate which must demonstrate the calibration methodology and agreed total music sound pressure along with maximum sound pressure at low frequencies in the range between 63Hz to 250 Hz.*
- *The sound limiter device calibration certificate must be approved by the Licensing Authority and the sound limiter device must operate according to the approved certificate at all times.*
- *The operational panel of the noise limiter device shall be secured to the satisfaction of the EH officer or Licensing Officer of SBC. The keys or the password securing the access to the sound limiter device's operational panel must only be held or known by a responsible person nominated by the Licensee and shall not be accessed by any other person. The limiter shall not be altered without prior agreement of the Licensing Authority.*
- *The noise limiter control sockets must be clearly visible from the adjacent bar area and not be obstructed in anyway.*
- *The window acoustic infills shall be installed to the flat window nearest to the stage and also the bay window nearest to the stage at all times during events involving amplified, live and recorded music as outlined in the acoustic certificate dated 05/02/2024.*
- *During Public Entertainments the management of the premises shall ensure that the windows in the lounge bar area and the windows in the toilets accessible via the stage area remain closed, ventilation is to be provided via the extract ventilation system.*

Patron noise:

- No music shall be played in or transmitted to any outside area
- Except for patrons leaving the premises temporarily to smoke, the external areas marked 'Seating Area' and 'Smoking Area' on plan reference 543_L02 C shall close at 22:00. Patrons leaving the premises temporarily to smoke after 22:00 shall not be permitted to take drinks outside with them and shall only be permitted to smoke in the 'Seating Area' or 'Smoking Area' on plan reference 543_L02 C.
- Adequate notices shall be displayed in appropriate locations to ensure that this information is brought to the attention of patrons.
- Notices shall be prominently displayed at any area used for smoking, requesting patrons to respect the needs to local residents and use the area quietly.

Early morning waste collection noise

- No collections of waste or recycling materials (including bottles) from the premises shall take place between 23.00 and 07.00 hours on the following day.

3. Conclusion and Recommendations

3.1 Review of the evidence base and its relationship with the Licensing Objectives

Investigation 25/00014/NOIMUS has identified that noise from The Royal Oak PH, on the balance of probability, comfortably meets the threshold of public nuisance having regard to the collective definition set out in paragraph 1.8 above. Accordingly, this has a direct bearing on the promotion of the *prevention of public nuisance* licensing objective as stated in Section 4(2)(c) of the Licensing Act 2003.

The key conclusions of this investigation are summarised below:

- The venue is a high-risk premises as regards the liberation of noise and in order to prevent public nuisance(s) careful management of the main noise sources – a) musical entertainment, b) patrons whilst outside at night, and c) early morning waste collections – is necessary.
- The Premises Licence holder, McMullen & Sons Ltd., in the summer of 2025 accepted that the Premises Licence Operating Schedule, at that time, did not contain adequate controls as regards the prevention of public nuisance licensing objective and therefore elected to submit a minor variation application to introduce additional mitigation measures (see above). These controls, if implemented, would promote the relevant licensing objective in the opinion of the Responsible Authority and therefore it did not object to these changes.
- The compliance record of the venue is poor as regards the Licensing Act 2003 and Part III (statutory nuisance provisions) of the Environmental Protection Act 1990 – complaints concerning noise have been received every year for the past 14 years. Premises Licence Operating Schedule conditions have been breached on multiple occasions, as witnessed by either the Licensing Authority and/or a Responsible Authority, particularly as regards the use of the noise limiter (i.e. its circumvention or non-use). The latest observed non-compliance concerning signage and external supervision of patrons was identified on the 25th of November 2025.

3.2 Temporary Event Notices (TENs)

Five TENs were submitted to the Licensing Authority on 26th November 2025 for the following dates/times:

- 1) 5th December 2025 19:00 – 23:39
- 2) 12th December 2025 19:00 – 01:00 13th December 2025
- 3) 19th December 2025 19:00 – 01:00 20th December 2025
- 4) 26th December 19:00 – 01:00 27th December 2025
- 5) 31st December 2025 19:00 – 01:00 1st January 2026

They all make reference to the following licensable activities:

- The sale by retail of alcohol
- The provision of regulated entertainment
- The provision of late-night refreshment

The notifications cited the location of the events as being the “*BAR OF THE PREMISES & SPORTS BAR*” of the Royal Oak PH. NB: there is only one noise limiter at the venue and that is located in the bar illustrated in Photograph 10 contained with paragraph 1.5.3 of this report. Therefore, there no realistic prospect that the Operating Schedule requirement of only having regulated music entertainment when it is controlled by the limiter, being complied with if both bars are used for that purpose.

These notifications were submitted by Valley Way Pub Company – this company is not the Premises Licence holder as regards the Royal Oak PH. The notification was submitted, on behalf of this company, by [REDACTED] (the DPS for the Royal Oak PH); the sole company officer for Valley Way Pub Company is [REDACTED] (a recipient of a noise abatement notice in respect of the Royal Oak PH – see Appendix C).

As I understand it, the above TENs disengage *all* the conditions contained within the Operating Schedule of Premises Licence SBCL0076 and therefore the controls necessary to safeguard local residents from public nuisance(s) will not exist at a time when they are likely to be most needed, i.e. late at night. Also, conditions relating to public safety, such as the capacity limit set out in condition ANNEX 2 (1.)(a), will no longer apply either.

In light of the complaint history of the premises and the importance of the recently amended Premises Licence Operating Schedule conditions concerning the management of noise, I consider that the events proposed in the above TENs and the disengagement of these mitigation measures would clearly undermine the prevention of public nuisance licensing objective. Also, the disregard of the capacity limit condition on patron numbers would undermine the public safety licensing. Accordingly, pursuant of Section 104 of the Licensing Act 2003, I submit an objection to all the above TENs in the context of these nuisance licensing objectives.

3.3 Recommendations to the Licensing Committee

The determination of this case is clearly and rightly a matter for the Licensing Committee. I have nonetheless set out my advice and supporting rationale, over page, as they may be of some value to the Committee in its deliberations.

As I understand it, the decision making of the Licensing Authority in these circumstances is set out in Sections 105 and 106A of the Licensing Act 2003, namely it may determine that:

- The event(s) may proceed without any change or condition; or
- The event(s) may proceed but subject to some, or all, of the conditions which already exist in respect of the prevailing Premises Licence for that venue; or
- Neither of the above options is appropriate and issue a counter notice stating that the event(s) proposed in the TEN shall not proceed (if they are only authorised by that TEN).

This Responsible Authority does not recommend that the events proceed as set out in the respective TEN as:

Allowing the events to take place without conditions to control noise from the venue would leave the local community vulnerable to nuisance levels of noise particularly after 11pm (when national/international noise guidance, such as BS8233 and recommendations of World Health Organisation state that people should be able to have uninterrupted sleep after that time). Moreover, many of these conditions were very recently brought forward by the Premises Licence holder in recognition of their necessity.

The lack of a control on patron numbers at the premises is inappropriate given the views of the Responsible Authority associated with fire safety matters.

However, the imposition of the Operating Schedule conditions relating to noise control at the venue, as currently contained within the Premises Licence for the Royal Oak PH, would offer *some* protection to local residents. These are:

Annex 2 (1.) (b)	Annex 3 (3.)
Annex 2 (1.) (c)	Annex 3 (4.)
Annex 2 (1.) (e)	Annex 3 (5.)
Annex 2 (1.) (f)	
Annex 2 (1.) (g)	
Annex 2 (1.) (h)	
Annex 2 (1.) (i)	
Annex 2 (1.) (j)	
Annex 2 (1.) (l)	
Annex 2 (1.) (m)	
Annex 2 (1.) (n)	
Annex 2 (8.)	
Annex 2 (10.)	
Annex 2 (11.)	
Annex 2 (12.)	

It should be noted that the conditions relating to live/recorded music reflected that this entertainment would cease at midnight and so the extended duration proposed in these TENs would materially escalate the risk of noise disturbance(s).

The Council's *Statement of Licensing Policy 2025 – 2030* contains the following provision which is of particular relevance in this case:

6.10.5 *The Licensing Authority will deal with the issue of licensing hours having due regard to the individual merits of each application. However, consideration will be given to imposing stricter conditions in respect of noise control where premises are situated in mainly residential areas and representations have been made to the Licensing Authority.*

The imposition of conditions ANNEX 2 (1.)(a) and 2 (1.)(d) of the current Operating Schedule as regards patron numbers and fire escape routes would be reasonable solution as regards public safety licensing objective.

Finally, and perhaps most importantly, this Responsible Authority has concerns that any condition that may be imposed by the Licensing Authority would not be complied with in practice given the venue's compliance history (see above).



Licensing Act 2003

OBJECTION NOTICE FROM RESPONSIBLE AUTHORITIES
Stevenage Borough Council LICENSING AUTHORITY

Section 104 Licensing Act 2003 (as amended)

Responsible Authority: Environmental Health

Relevant person:

Your Name	██████████
Job Title	Environmental Health Officer
Postal address	Stevenage Borough Council Daneshill House Danestrete Stevenage Herts, SG1 1HN
Email Address	██
Contact telephone number	01438 242943

Name of the premises you are making an objection about	The Royal Oak PH
Address of the premises you are making an objection about	24 Walkern Road Stevenage Hertfordshire SG1 3RA
Date and time of proposed event	12th December 2025 19:00 – 01:00 13th December 2025
Applicant	Valley Way Pub Company
Date TEN Received	26 th November 2025

Environmental Health, being a nominated Responsible Authority under the Licensing Act 2003, wish to make an objection to this Temporary Event Notice (TEN) pursuant of Section 104 of the Licensing Act 2003.

Our objection(s) are made in consideration to the below licensing objectives, as we believe the proposed event will undermine the cited objective(s):

Licensing Objections

<i>Which of the four licensing Objectives does your representation relate to?</i>	<i>Yes Or No</i>	<i>Nature of objection Please use continuation sheet as required</i>
To prevent crime and disorder	No	N/A
Public safety	Yes	The proposed event is to take place at venue that is already subject to regulatory control via a Premises Licence (reference SBCL0076). As I understand it, this TEN disengages the conditions contained within the Operating Schedule of that licence and therefore the controls necessary to safeguard persons on the premises as regards fire safety will not exist – this clearly undermines the public safety licensing objective.
To prevent public nuisance	Yes	As this TEN disengages the conditions contained within the Operating Schedule of licence SBCL0076, the controls necessary to safeguard local residents from public nuisance(s) will not exist at a time when they are likely to be most needed, i.e. late at night. The holder of the licence, a different entity to the applicant of this TEN, recently submitted a minor variation application to tighten a number of these controls relating to noise and therefore their disapplication for this event would undermine this licence objective.
To protect children from harm	No	N/A

Should you require clarification on any matter being made, please contact the named officer to discuss further.

Signed: 

Date: 1st December 2025

This form must be returned to Licensing Team at Stevenage Borough Council within the statutory period (3 working days).
The objector must also serve copies on the applicant and the police.



Licensing Act 2003

OBJECTION NOTICE FROM RESPONSIBLE AUTHORITIES
Stevenage Borough Council LICENSING AUTHORITY

Section 104 Licensing Act 2003 (as amended)

Responsible Authority: Environmental Health

Relevant person:

Your Name	[REDACTED]
Job Title	Environmental Health Officer
Postal address	Stevenage Borough Council Daneshill House Danestrete Stevenage Herts, SG1 1HN
Email Address	[REDACTED]
Contact telephone number	01438 242943

Name of the premises you are making an objection about	The Royal Oak PH
Address of the premises you are making an objection about	24 Walkern Road Stevenage Hertfordshire SG1 3RA
Date and time of proposed event	19th December 2025 19:00 – 01:00 20th December 2025
Applicant	Valley Way Pub Company
Date TEN Received	26th November 2025

Environmental Health, being a nominated Responsible Authority under the Licensing Act 2003, wish to make an objection to this Temporary Event Notice (TEN) pursuant of Section 104 of the Licensing Act 2003.

Our objection(s) are made in consideration to the below licensing objectives, as we believe the proposed event will undermine the cited objective(s):

Licensing Objections

<i>Which of the four licensing Objectives does your representation relate to?</i>	<i>Yes Or No</i>	<i>Nature of objection Please use continuation sheet as required</i>
To prevent crime and disorder	No	N/A
Public safety	Yes	The proposed event is to take place at venue that is already subject to regulatory control via a Premises Licence (reference SBCL0076). As I understand it, this TEN disengages the conditions contained within the Operating Schedule of that licence and therefore the controls necessary to safeguard persons on the premises as regards fire safety will not exist – this clearly undermines the public safety licensing objective.
To prevent public nuisance	Yes	As this TEN disengages the conditions contained within the Operating Schedule of licence SBCL0076, the controls necessary to safeguard local residents from public nuisance(s) will not exist at a time when they are likely to be most needed, i.e. late at night. The holder of the licence, a different entity to the applicant of this TEN, recently submitted a minor variation application to tighten a number of these controls relating to noise and therefore their disapplication for this event would undermine this licence objective.
To protect children from harm	No	N/A

Should you require clarification on any matter being made, please contact the named officer to discuss further.

Signed: 

Date: 1st December 2025

This form must be returned to Licensing Team at Stevenage Borough Council within the statutory period (3 working days).
The objector must also serve copies on the applicant and the police.



Licensing Act 2003

OBJECTION NOTICE FROM RESPONSIBLE AUTHORITIES
Stevenage Borough Council LICENSING AUTHORITY

Section 104 Licensing Act 2003 (as amended)

Responsible Authority: Environmental Health

Relevant person:

Your Name	[REDACTED]
Job Title	Environmental Health Officer
Postal address	Stevenage Borough Council Daneshill House Danestrete Stevenage Herts, SG1 1HN
Email Address	[REDACTED]
Contact telephone number	[REDACTED]

Name of the premises you are making an objection about	The Royal Oak PH
Address of the premises you are making an objection about	24 Walkern Road Stevenage Hertfordshire SG1 3RA
Date and time of proposed event	26th December 2025 19:00 – 01:00 27th December 2025
Applicant	Valley Way Pub Company
Date TEN Received	26 th November 2025

Environmental Health, being a nominated Responsible Authority under the Licensing Act 2003, wish to make an objection to this Temporary Event Notice (TEN) pursuant of Section 104 of the Licensing Act 2003.

Our objection(s) are made in consideration to the below licensing objectives, as we believe the proposed event will undermine the cited objective(s):

Licensing Objections

<i>Which of the four licensing Objectives does your representation relate to?</i>	<i>Yes Or No</i>	<i>Nature of objection Please use continuation sheet as required</i>
To prevent crime and disorder	No	N/A
Public safety	Yes	The proposed event is to take place at venue that is already subject to regulatory control via a Premises Licence (reference SBCL0076). As I understand it, this TEN disengages the conditions contained within the Operating Schedule of that licence and therefore the controls necessary to safeguard persons on the premises as regards fire safety will not exist – this clearly undermines the public safety licensing objective.
To prevent public nuisance	Yes	As this TEN disengages the conditions contained within the Operating Schedule of licence SBCL0076, the controls necessary to safeguard local residents from public nuisance(s) will not exist at a time when they are likely to be most needed, i.e. late at night. The holder of the licence, a different entity to the applicant of this TEN, recently submitted a minor variation application to tighten a number of these controls relating to noise and therefore their disapplication for this event would undermine this licence objective.
To protect children from harm	No	N/A

Should you require clarification on any matter being made, please contact the named officer to discuss further.

Signed:



Date: 1st December 2025

This form must be returned to Licensing Team at Stevenage Borough Council within the statutory period (3 working days).
The objector must also serve copies on the applicant and the police.



Licensing Act 2003

OBJECTION NOTICE FROM RESPONSIBLE AUTHORITIES
Stevenage Borough Council LICENSING AUTHORITY

Section 104 Licensing Act 2003 (as amended)

Responsible Authority: Environmental Health

Relevant person:

Your Name	[REDACTED]
Job Title	Environmental Health Officer
Postal address	Stevenage Borough Council Daneshill House Danestrete Stevenage Herts, SG1 1HN
Email Address	[REDACTED]
Contact telephone number	[REDACTED]

Name of the premises you are making an objection about	The Royal Oak PH
Address of the premises you are making an objection about	24 Walkern Road Stevenage Hertfordshire SG1 3RA
Date and time of proposed event	31st December 2025 19:00 – 01:00 1st January 2026
Applicant	Valley Way Pub Company
Date TEN Received	26 th November 2025

Environmental Health, being a nominated Responsible Authority under the Licensing Act 2003, wish to make an objection to this Temporary Event Notice (TEN) pursuant of Section 104 of the Licensing Act 2003.

Our objection(s) are made in consideration to the below licensing objectives, as we believe the proposed event will undermine the cited objective(s):

Licensing Objections

<i>Which of the four licensing Objectives does your representation relate to?</i>	<i>Yes Or No</i>	<i>Nature of objection Please use continuation sheet as required</i>
To prevent crime and disorder	No	N/A
Public safety	Yes	The proposed event is to take place at venue that is already subject to regulatory control via a Premises Licence (reference SBCL0076). As I understand it, this TEN disengages the conditions contained within the Operating Schedule of that licence and therefore the controls necessary to safeguard persons on the premises as regards fire safety will not exist – this clearly undermines the public safety licensing objective.
To prevent public nuisance	Yes	As this TEN disengages the conditions contained within the Operating Schedule of licence SBCL0076, the controls necessary to safeguard local residents from public nuisance(s) will not exist at a time when they are likely to be most needed, i.e. late at night. The holder of the licence, a different entity to the applicant of this TEN, recently submitted a minor variation application to tighten a number of these controls relating to noise and therefore their disapplication for this event would undermine this licence objective.
To protect children from harm	No	N/A

Should you require clarification on any matter being made, please contact the named officer to discuss further.

Signed: 

Date: 1st December 2025

This form must be returned to Licensing Team at Stevenage Borough Council within the statutory period (3 working days).
The objector must also serve copies on the applicant and the police.

APPENDIX A: Summary of Involvement – Case Officer: [REDACTED]

I commenced the investigation into noise nuisance arising from loud music at the Royal Oak public house in April/May 2023.

The investigation was supported by:

- Noise app recordings provided by the principal complainant.
- Reference to the history of previous complaints relating to the premises.
- Visits to the complainants' premises to assess the noise.
- Meetings and discussions with the licensee and Designated Premises Supervisor (DPS) of the Royal Oak.

In September 2023, the licensee submitted a minor variation application seeking to amend one of the existing noise conditions by introducing a fixed 65 dB limit at the property boundary. This proposal was not acceptable, as it did not adequately promote the licensing objective of preventing public nuisance, and I therefore submitted a formal representation. My representation included a set of revised, enforceable conditions tailored to the premises.

Following that representation, I actively pursued discussions with the licensee and the DPS to secure adoption of the proposed conditions through a further minor variation application. Together with the Licensing Officer, I drafted specific conditions that would be both practical and enforceable, addressing weaknesses in the existing licence. Despite repeated advice and longstanding support from Environmental Health, the licensee and DPS did not submit such a variation.

As part of my interventions, I persuaded the licensee and the DPS to engage a qualified acoustic consultant to recalibrate the pub's sound limiter device. This work was undertaken on 8 December 2023. During the exercise, music noise levels were measured using a sound level meter from the two closest noise-sensitive premises. At the agreed level of 98 dB(A) inside the premises, the music was either subjectively inaudible or only faintly audible within the complainants' properties, and both residents confirmed it was not a problem. The licensee representative [REDACTED] was actively involved and was shadowing me and acoustician to the residential properties. The calibration certificate has since been submitted, which provides information on the agreed internal sound level within the premises.

Despite these measures, further complaints were received shortly afterwards. I attended the premises with the Licensing Officer and carried out a test on the sound limiter device, as I was suspicious that the device may have been misused. A very loud sound was played through the amplifier and speaker at a level beyond the agreed limit. On this occasion, the sound limiter correctly cut the electrical supply and the music stopped. However, once the device was reset in the usual way by the DPS, it failed to operate as intended: even when the red warning lights were activated on the control panel, the limiter did not cut the electrical supply. We therefore concluded that the sound limiter was faulty and not providing effective control of amplified music. This failure was one of the key factors that led to the service of the abatement notice.

To support further action, five witness statements were collected from local residents. In addition, a witness statement was obtained from the Licensing Officer, accompanied by an exhibit to support her evidence.

Based on the evidence gathered — including the witness statements, noise recordings, and limiter assessment — on 10th January 2024 I served a Noise Abatement Notice under Section 80 of the Environmental Protection Act 1990 on both the DPS and the occupier, on the grounds of likely recurrence of nuisance. Neither notice was appealed.

Subsequently, the licensee installed a new sound limiter device. As a concession to the business, and to avoid the need for another full recalibration exercise, I agreed that the limiter could be set in line with the levels established in the previous calibration certificate and I carried out recalibration of the new limiter. With the assistance of the Royal Oak's own sound engineers, the limiter was reset accordingly. I then applied tamper-proof labels to the control panel of the device to ensure that it could not be accessed or altered without prior notification to Environmental Health.

Although the number of complaints reduced for a period after these measures, complaints are currently still ongoing.

APPENDIX B: NOISE ABATEMENT NOTICE #1

Stevenage Borough Council

ENVIRONMENTAL PROTECTION ACT 1990 PART III SECTION 80

NOTICE IN RESPECT OF NOISE NUISANCE

Notice Ref: 24/00002/EPA90

To: The Occupier

Of: Royal Oak PH, 24 Walkern Road, Stevenage, Hertfordshire, SG1 3RA.

TAKE NOTICE that under the provisions of Section S.79 (1)(g) of the Environmental Protection Act 1990 the **STEVENAGE BOROUGH COUNCIL** is satisfied of the **likely recurrence** of noise amounting to a statutory nuisance at the premises known as:

Royal Oak PH, 24 Walkern Road, Stevenage, Hertfordshire, SG1 3RA.

which is in the Council's area, arising from **the playing of recorded and/or live music in such a manner and at such a volume as to be a statutory nuisance to the occupiers of neighbouring residential properties.**

The Council **HEREBY PROHIBITS** the nuisance recurrence and for that purpose require you to:

- **Cease the playing of recorded and/or live music in such a manner and at such a volume as to be a statutory nuisance to the occupiers of neighbouring residential properties with an IMMEDIATE effect.**

If you wish to appeal against this notice you may do so, within 21 days from date of service, to a Magistrates' Court. If you do lodge an appeal, this notice shall **NOT** be suspended until the appeal has been abandoned or decided by the Court, as in the opinion of the Council, **the expenditure which would be incurred by any person in carrying out works in compliance with this notice before any Appeal has been decided would not be disproportionate to the public benefit to be expected in that period from such compliance.**

If you do not stop causing a nuisance, or contravene without reasonable excuse any requirement of this notice, you will have committed an offence under Section 80(4) of the Environmental Protection Act 1990. A person who commits an offence on industrial, trade or business premises will be liable on summary conviction to an unlimited fine. The Council may take proceedings for securing the abatement, prohibition or restriction of the nuisance. If you fail to execute all or any of the works in accordance with this notice, the Council may execute those works and recover from you the necessary expenditure incurred.

DATED: 10th January 2024

SIGNED

Address to which all communications should be sent: -

Environmental Health & Licensing Team
Stevenage Borough Council
Daneshil House, Danestrete
Stevenage, Hertfordshire
SG1 1HN

Mob. No. [REDACTED]

Email: [REDACTED]

I certify this is a true

and exact copy of notice

served by hand at (address)

Royal Oak PH, 24 Walkern Rd, Stevenage, SG1 3RA

on (recipient) The Occupier.....

on (date) 10/01/24 at (time) 12:30

Signed [REDACTED]

env.health@stevenage.gov.uk

N.B. Please see notes attached to this form.

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APPENDIX C: NOISE ABATEMENT NOTICE #2

Stevenage Borough Council

ENVIRONMENTAL PROTECTION ACT 1990 Part III SECTION 80

NOTICE IN RESPECT OF NOISE NUISANCE

Notice Ref: 24/00001/EPA90

To: [REDACTED]

Of: Royal Oak PH, 24 Walkern Road, Stevenage, Hertfordshire, SG1 3RA.

TAKE NOTICE that under the provisions of Section S.79 (1)(g) of the Environmental Protection Act 1990 the **STEVENAGE BOROUGH COUNCIL** is satisfied of the likely recurrence of noise amounting to a statutory nuisance at the premises known as:

Royal Oak PH, 24 Walkern Road, Stevenage, Hertfordshire, SG1 3RA.

which is in the Council's area, arising from the playing of recorded and/or live music in such a manner and at such a volume as to be a statutory nuisance to the occupiers of neighbouring residential properties.

The Council **HEREBY PROHIBITS** the nuisance recurrence and for that purpose require you to:

- **Cease the playing of recorded and/or live music in such a manner and at such a volume as to be a statutory nuisance to the occupiers of neighbouring residential properties with an IMMEDIATE effect.**

If you wish to appeal against this notice you may do so, within 21 days from date of service, to a Magistrates' Court. If you do lodge an appeal, this notice shall NOT be suspended until the appeal has been abandoned or decided by the Court, as in the opinion of the Council, **the expenditure which would be incurred by any person in carrying out works in compliance with this notice before any Appeal has been decided would not be disproportionate to the public benefit to be expected in that period from such compliance.**

If you do not stop causing a nuisance or contravene without reasonable excuse any requirement of this notice, you will have committed an offence under Section 80(4) of the Environmental Protection Act 1990. A person who commits an offence on industrial, trade or business premises will be liable on summary conviction to an unlimited fine. The Council may take proceedings for securing the abatement, prohibition, or restriction of the nuisance. If you fail to execute all or any of the works in accordance with this notice, the Council may execute those works and recover from you the necessary expenditure incurred.

DATED: 10th January 2024

SIGNED [REDACTED]

Address to which all communications should be sent: -

Environmental Health & Licensing Team
Stevenage Borough Council
Daneshill House, Danestrete
Stevenage, Hertfordshire
SG1 1HN

Mob. No. 07561851650

Email: [REDACTED] or env.health@stevenage.gov.uk

I certify this is a true
and exact copy of the notice
served by hand at (address)

Royal Oak PH, 24 Walkern Rd, Stevenage, SG1 3RA
on (recipient) Mr. Karl. Cresswell
on (date) 10/01/24 at (time) 12:30

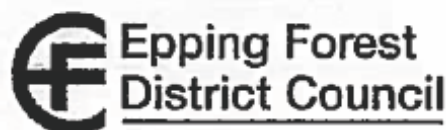
Signed

N.B. Please see notes attached to this form.

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APPENDIX D: EPPING FORREST DISTRICT COUNCIL NOISE ABATEMENT NOTICE

Epping Forest District Council



Environmental Protection Act 1990 Section 80 Notice

Notice Reference: WK201734190

ABATEMENT NOTICE IN RESPECT OF NOISE NUISANCE

To [REDACTED]

of Sun Inn, Nazeing Common, Nazeing, EN9 2DE.

TAKE NOTICE that under the provision of the Environmental Protection Act 1990 the Epping Forest District Council ("the Council"), being satisfied of the likely occurrence of noise amounting to a statutory nuisance under Section 79(1)(g) of that Act from the premises known as Sun Inn, Nazeing Common, Nazeing, EN9 2DE.

[within the district of the said Council] arising from the production of music and amplified sound

HEREBY REQUIRE YOU as the occupier of the premises from which the noise is or would be emitted forthwith from the service of this notice, **HEREBY PROHIBIT** the occurrence of the same and for that purpose require you to: maintain the volume of music and amplified sound at a level that will not cause a statutory nuisance to the occupiers of noise sensitive premises.

THIS is a notice to which paragraph (2) of regulation 3 of the Statutory Nuisance (Appeals) Regulations 1995 applies, and, in consequence, in the event of an appeal this notice shall NOT be suspended until the appeal has been abandoned or decided by the Court, as, in the opinion of the Council, the expenditure which would be incurred by any person in carrying out works in compliance with this notice before any appeal has been decided would not be disproportionate to the public benefit to be expected in that period from such compliance.

IF without reasonable excuse you contravene or fail to comply with any requirement of this notice you will be guilty of an offence under section 80(4) of the Environmental Protection Act 1990 and on summary conviction will be liable to an unlimited fine.

The Council may also take proceedings in the High Court for securing the abatement, prohibition or restriction of a nuisance.

DATED: 26 September 2017

(Signed) [REDACTED]

[REDACTED]
Environment & Neighbourhood Manager
(The officer appointed for this purpose)

Address for all communications:

Director of Neighbourhoods
Epping Forest District Council
Civic Offices, High Street,
Epping, Essex. CM16 4BZ

N.B. The person served with this notice may appeal against the notice to a magistrates' court within 21 days beginning with the date of service of the notice. See notes on the reverse of this form.

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APPENDIX E: WITNESS STATEMENT BY LOCAL RESIDENT

INCIDENT LOG - Anti-Social Behaviour

Case Officer : [REDACTED]
Our Ref: 25/00014/NOIMUS

Service Delivery Unit: Environmental Health and Licensing

Address: 26 Walkern Road, Stevenage AG1 3RA

Address complained of: (if known) Royal Oak, Walkern Road, SG1 3RA

Would you be willing to give evidence in court? YES/NO – Please delete as appropriate

It is important that you keep accurate records of each incident. Without this information, Stevenage Borough Council may be unable to proceed with your complaint.

Date	Time		Brief Description of incident- including names (if known), actual words used, police log no. etc How did this affect you? e.g. prevented sleep, interfered with watching TV etc	Location of incident.
	Start	End		
20/11/2025	06:00	06:02	Recycling lorry arrived, reversed in to car park with loud reversing warning signal and woke us up	Royal Oak, Walkern Rd
27/11/25	04:30	04:32	Recycling lorry arrived, reversed in to car park with loud reversing warning signal and woke us up	Royal Oak, Walkern Rd
01/12/25	05:22	05:24	Recycling lorry arrived, reversed in to car park with loud reversing warning signal and woke us up	Royal Oak, Walkern Rd

I confirm this is a true and accurate record and I am aware that, if it is tendered in evidence, I shall be liable for prosecution if I have wilfully stated in [REDACTED] to be false or do not believe to be true.

Signed: [REDACTED]

Date 01/12/2025

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